



POSTING IS REQUIRED

Classification Notice No. 1603

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: July 3, 2019
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Deputy Public Defender Supervisor at pay grade L-816 and by changing the classification pay grade for Chief Municipal Public Defender from L-816 to L-820.

The Office of Municipal Public Defender (OPD) is requesting new job classification of Deputy Public Defender Supervisor that will supervise public defenders, directs the activities of the Office that includes reviewing, developing and modifying work plans, methods and procedures, determines work priorities and develops work schedules to provide adequate staff coverage. The Supervisor will also provide work instruction, training when needed, and assist employees with difficult and/or unusual assignments and will encourage innovation. Performs Chief Municipal Public Defender duties during Chief Municipal Public Defenders absence. Currently, the Chief Municipal Public Defender supervises all staff and attorneys. The supervisor position will allow the Chief Municipal Public Defender to focus on higher level responsibilities.

NEW CLASSIFICATION

<u>Proposed Class Title</u>	<u>Proposed Pay Grade & Range</u>
Deputy Public Defender Supervisor	L-816 (\$93,096 - \$148,954)

CLASSIFICATION PAY GRADE CHANGES

<u>Current Class Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
Chief Municipal Public Defender	L-816 (\$93,096 - \$148,954)	L-820 (\$118,732-\$189,971)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, July 18, 2019**. Please include a contact name and phone number so that we may respond directly.

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