



**POSTING IS REQUIRED**

**Classification Notice No. 1608**

**To:** Agency Heads and Employees  
**From:** Karen Niparko, Executive Director of the Office of Human Resources  
**Date:** July 19, 2019  
**Subject:** Proposed Changes to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by creating the new classification of Security Operations Center Technician (N-616).**

The General Services Agency has requested a new classification that will provide central, technical support to the Security Operations Center (SOC), located in the Webb building. This new classification will field emergency and non-emergency phone calls, emails, and other forms of outreach from various city buildings and facilities during standard business hours.

**NEW CLASSIFICATION**

<b><u>Job Code</u></b>	<b><u>Proposed Class Title</u></b>	<b><u>Proposed Pay Grade &amp; Range</u></b>
CN3195	Security Operations Center Technician	N-616 (\$20.20 - \$24.85 - \$29.49)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on August 1, 2019. Please include a contact name and phone number so that we may respond directly.

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