



POSTING IS REQUIRED

Classification Notice No. 1619

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: September 6, 2019
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the job titles of the Prevailing Wage Investigator job classification series and creating a new job classification of Prevailing Wage Technician.

The City Attorney’s Office was conducting a study of Investigator job classifications and determined that the Prevailing Wage Investigator did not meet the criteria of investigator. Working with the Auditor’s Office and the City Attorney’s Office, the revised job titles of Prevailing Wage Analyst and Prevailing Wage Analyst Lead have been proposed. Minor edits were also made to the job specifications concerning the description of duties for the positions.

As part of this process, the Auditor’s Office requested a new job classification of Prevailing Wage Technician. Currently, employees reside in the Contract Compliance Technician job classification, which does not reflect the job duties under the Auditor’s Office.

JOB TITLE CHANGES

Current Classification Title	Revised Classification Title
Prevailing Wage Investigator	Prevailing Wage Analyst
Prevailing Wage Investigator Lead	Prevailing Wage Analyst Lead

NEW JOB CLASSIFICATION

Job Code	Classification Title	Pay Grade/Range
CA3220	Prevailing Wage Technician	A-616 \$21.69 - \$26.68 - \$31.67

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, September 19, 2019**. Please include a contact name and phone number so that we may respond directly.

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