



**POSTING IS REQUIRED**

**Classification Notice No. 1626**

**To:** Agency Heads and Employees  
**From:** Karen Niparko, Executive Director of the Office of Human Resources  
**Date:** October 4, 2019  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the title and pay grade of Attorney Intern (L-406) to Attorney Fellow (L-616). The current class title and pay grade will be abolished.**

The Attorney Intern classification is in the Training and Intern Classifications pay structure and it is appropriate to place this classification in the city compensation structure. It is appropriate to rename the classification Attorney Fellow as the requirements include a degree plus attainment of higher education.

**CLASSIFICATION TITLE CHANGE**

<u>Job Code</u>	<u>Current Class Title</u>	<u>Proposed Class Title</u>	<u>Pay Grade &amp; Range</u>
TL0006	Attorney Intern	Attorney Fellow	L-406 (\$27.39)

**CLASSIFICATION PAY GRADE CHANGE(S)**

<u>Job Code</u>	<u>Current Class Title</u>	<u>Current Pay Grade &amp; Range</u>	<u>Proposed Pay Grade &amp; Range</u>
CL3228	Attorney Fellow	L-406 (\$27.39)	L-616 (\$21.97-\$27.03-\$32.08)

**CLASSIFICATION AND PAY GRADE AND RANGE ABOLISHMENT**

<u>Job Code</u>	<u>Current Class Title</u>	<u>Pay Grade &amp; Range</u>
TL0006	Attorney Intern	L-406 (\$27.39)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, October 17, 2019**. Please include a contact name and phone number so that we may respond directly.

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