



POSTING IS REQUIRED

Classification Notice No. 1674

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: April 02, 2021
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating new job classifications of Data Analytics Associate, Senior, Lead and Supervisor requested by the Auditor’s Office Agency, but can be utilized citywide.

The Auditor’s Office has requested the following proposed new job classification series. Currently, employees performing data analytics job duties are assigned to the Internal Auditor classifications. Over time, these employees’ duties have evolved from audits to focus purely upon data analytics and data analysis. The creation of these classifications will be beneficial in retaining the current employees, knowing they are in the correct job classification and being compensated based on market data. Additionally, other departments/agencies have expressed interest in and may benefit from these new classifications.

NEW CLASSIFICATION(S)

<u>Job Code</u>	<u>Proposed Class Title</u>	<u>Proposed Pay Grade & Range</u>
CA3307	Data Analytics Associate	EX-09 (\$61,263 - \$ 81,174 - \$101,084)
CA3299	Data Analytics Senior	EX-12 (\$77,174 - \$102,256 - \$127,337)
CA3300	Data Analytics Lead	EX-13 (\$83,348 - \$110,436 - \$137,524)
CA3301	Data Analytics Supervisor	EX-14 (\$90,016 - \$119,271 - \$148,526)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, April 15, 2021**. Please include a contact name and phone number so that we may respond directly.

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