



POSTING IS REQUIRED

Classification Notice No. 1679

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: June 11, 2021
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Deputy Director Emergency Management.

The Office of Human Resources Classification and Compensation Division has been working with the Office of Emergency Management to review the pay ranges for the following three classifications: OEM Director (Executive Manager), Deputy Director Emergency Management, and Emergency Management Specialist. A national custom compensation survey was sent, and market data was received from 23 difference cities and counties across the country. Based on the survey results, it is recommended to revise the Deputy Director Emergency Management pay grade from EX-10 to EX-14. No pay grade revisions are needed for the Executive Manager and Emergency Management Specialist classifications based on survey results.

PAY GRADE AND RANGE CHANGE(S)

<u>Current Classification Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
Deputy Director Emergency Management	EX-10 (\$66,164 - \$87,668 - \$109,171)	EX-14 (\$103,050 - \$139,118 - \$175,185)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, June 24, 2021**. Please include a contact name and phone number so that we may respond directly.

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