



POSTING IS REQUIRED

Classification Notice No. 1680

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: June 18, 2021
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the title and pay grade of Forensic Quality Assurance Specialist (EX-11) to Forensic Quality Assurance Accreditation Manager (EX-12).

The Denver Crime Lab has requested that the Forensic Quality Assurance Specialist classification be updated to include supervision of two Administrative Support Assistants and one Statistical Researcher Associate. A new classification title is requested, Forensic Quality Assurance Accreditation Manager. The duties of this position are to manage and renew the ISO accreditation for the crime lab.

JOB TITLE CHANGES

Current Classification Job Title

Forensic Quality Assurance Specialist

Proposed Classification Title

Forensic Quality Assurance Accreditation Manager

PAY GRADE AND RANGE CHANGES

Current Classification Title

Forensic Quality Assurance Specialist

Current Pay Grade & Range

EX-11(\$71,457-\$94,681-\$117,905)

Proposed Pay Grade & Range

EX-12(\$77,174-\$102,256-\$127,337)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, July 1, 2021**. Please include a contact name and phone number so that we may respond directly.

Office of Human Resources
201 W. Colfax Ave. Dept. 412 | Denver, CO 80202
p: 720.913.5751 | f: 720.913.5720
www.denvergov.org/humanresources