



POSTING IS REQUIRED

Classification Notice No. 1687

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: September 17, 2021
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the new pay grade of Wastewater Data Technician from NE-08 to NE-09.

The Wastewater Division of DOTI requested a compensation study of the Wastewater Data Technician because of similar classifications in other occupational groups adjusting up as a result of a former Market Analyses. The job description was also updated. Wastewater Data Technicians perform specialized technical analysis and reviews for Sanitary Sewer and Storm Drainage billing accounts to ensure accuracy of records and charges to customers; requiring research in GIS, Assessor records and Financial records to maintain compliance with established procedures and Denver Revised Municipal Code and explaining in written or verbal communication the policies, procedures and ordinances.

CLASSIFICATION PAY GRADE CHANGE(S)

<u>Job Code</u>	<u>Current Class Title</u>	<u>Current Pay Grade & Range</u>
CV2361	Wastewater Data Technician	NE-08 (\$17.87 - \$22.33 - \$26.80)
		<u>Proposed Pay Grade & Range</u>
		NE-09 (\$18.94 - \$23.67 - \$28.41)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, September 30, 2021**. Please include a contact name and phone number so that we may respond directly.

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