



POSTING IS REQUIRED

Classification Notice No. 1694

To: Agency Heads and Employees
From: Rory McLuster & Cindy Bishop, Co-Interim OHR Executive Directors
Date: October 08, 2021
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating the new classification of Veterinary Technician Apprentice (CO3347).

Denver Animal Shelter is establishing a formal apprentice program consisting of classroom and on-the-job training through community colleges for individuals interested in pursuing veterinary technician or related careers. This is a new classification to support this career development opportunity and serves as a point of entry into technical careers providing animal care.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Proposed Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CO3347	Veterinary Technician Apprentice	NE-05 (\$15.00-\$18.75-\$22.50)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, October 21, 2021**. Please include a contact name and phone number so that we may respond directly.

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