



POSTING IS REQUIRED

Classification Notice No. 1699

To: Agency Heads and Employees
From: Rory McLuster & Cindy Bishop, Co-Interim OHR Executive Directors
Date: November 05, 2021
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating the new classification of Environmental Public Health Specialist (CE3350) and abolishing the Public Health Administrator (CE2893).

A study was recently conducted to ensure consistent application of certain Environmental Public Health classifications to certain positions. One of the study’s findings is to create a new classification, Environmental Public Health Specialist and to abolish Public Health Administrator. The new classification will better describe work done by current incumbents of the Public Health Administrator classification and clarify and provide alternatives within the career path for employees as they progress in environmental public health careers in the city.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Proposed Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CE3350	Environmental Public Health Specialist	EX-11 (\$71,457-94,681-117,905)

ABOLISHMENT

<u>Job Code</u>	<u>Proposed Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CE2893	Public Health Administrator	EX-10 (\$66,164-87,667.50-109,171)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, November 18, 2021**. Please include a contact name and phone number so that we may respond directly.

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