



POSTING IS REQUIRED

Classification Notice No. 1705

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: February 25, 2022
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Real Property Appraiser Staff (CV2055).

The Office of Human Resources Classification and Compensation Division conducted a review of all classifications citywide to ensure compliance with the Fair Labor Standards Act (FLSA). Working with the City Attorney’s Office, certain classifications were identified to change pay grades from non-exempt to exempt based upon the administrative exemption of the FLSA. The Real Property Appraiser Staff classification was identified through this review and is recommended to change from a non-exempt to an exempt pay grade and includes several minor job specification edits.

PAY GRADE AND RANGE CHANGES

<u>Current Classification Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
Real Property Appraiser Staff	NE-11 (\$21.70-\$27.13-\$32.55)	EX-05 (\$45,931-\$60,858-\$75,786)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, March 10, 2022**. Please include a contact name and phone number so that we may respond directly.

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