



POSTING IS REQUIRED

Classification Notice No. 1707

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: March 11, 2022
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating the new classification of Emergency Service Worker Lead (CJ3373).

In 2020, the city established the Emergency Service Worker classification to provide then-emerging COVID-19 operational support in a variety of positions. As the pandemic continues, the city has reorganized and streamlined the duties and competencies required for these positions. The current operating model includes a dedicated Leadworker position, which is the basis for the proposed classification, Emergency Service Worker Lead. This new classification will create a new series and provide an opportunity for management to better align the classification and compensation of these positions to support COVID-19 operations.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Proposed Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CJ3373	Emergency Service Worker Lead	NE-09 (\$19.31-24.14-28.97)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, March 24, 2022**. Please include a contact name and phone number so that we may respond directly.

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