



**POSTING IS REQUIRED**

**Classification Notice No. 1713**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** March 11, 2022  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the pay grade of Air Service Development Manager.**

The Denver International Airport requested a review of the Air Service Development Manager’s classifications pay range and based upon review of the market data it is recommended to increase the pay grade from EX-15 to EX-16.

**PAY GRADE AND RANGE CHANGES**

<b><u>Current Classification Title</u></b>	<b><u>Current Pay Grade &amp; Range</u></b>	<b><u>Proposed Pay Grade &amp; Range</u></b>
Air Service Development Manager	EX-15 (\$99,160 - \$131,289.50 - \$163,617)	EX-16 (\$105,111 - \$141,900 - \$178,689)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, March 24, 2022**. Please include a contact name and phone number so that we may respond directly.

**Office of Human Resources**  
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