



POSTING IS REQUIRED

Classification Notice No. 1715

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: April 01, 2022
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Ramp Tower Supervisor.

The Denver International Airport requested a review of the Ramp Tower Supervisor classifications pay range compared to that of Airport Operations Supervisor. Both classifications have similar duties as well as, education and experience requirements. The Airport Operations Supervisor manages the airfield and terminal operations to ensure efficient flow, safety, and adherence to applicable federal and local rules and regulations. The Ramp Tower Supervisors manages aircraft movements with the FAA Tower, airlines, deice companies, city agencies, and any other entity necessary to ensure the smooth operation of Ramp Tower functions. Both classifications of Supervisors manage and control the day-to-day operations at Denver International Airport to ensure the efficient movement of aircraft and the safety of those using the airport. Based upon a review of duties and responsibilities as well as minimum qualifications required, it is recommended to increase the pay grade for the Ramp Tower Supervisor classification from EX-10 to EX-11, to ensure both classifications of Supervisors are assigned to the EX-11 pay grade and range.

PAY GRADE AND RANGE CHANGES

<u>Current Classification Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
Ramp Tower Supervisor	EX-10 (\$67,488 - \$89,421.50 - \$111,355)	EX-11 (\$72,887 - \$96,575.50 - \$120,264)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, April 14, 2022**. Please include a contact name and phone number so that we may respond directly.

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