

**POSTING IS REQUIRED**

**Classification Notice No. 1717**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** April 08, 2022  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the pay grade of Criminal Investigator III and the title of Civil-Criminal Investigator III to Human Services Investigator.**

The Office of Human Resources Classification and Compensation Division has been working with the District Attorney’s conducting an agency-wide pay review. In addition, the District Attorney asked for a pay grade review for the Criminal Investigators. Based on a market review, OHR is proposing a new pay grade for the Criminal Investigator III’s to NE-20. In addition, the Civil-Criminal Investigator III classification title is recommended to be adjusted to Human Services Investigator to reflect that this work is only performed within Denver Human Services and this is also what this work is titled in the market. It is also proposed to revise the Criminal Investigator III job title by removing the “III” since the District Attorney does not have lower types and levels of work available; there is only one level of this work.

**PROPOSE NEW PAY GRADE/RANGE**

<b><u>Current Classification Title</u></b>	<b><u>Current Pay Grade/Range</u></b>	<b><u>Proposed Pay Grade/Range</u></b>
Criminal Investigator III	NE-18 (\$31.99 - \$40.79 - \$49.58)	NE-20 (\$35.95 - \$45.84 - \$55.72)

**JOB TITLE CHANGE**

<b><u>Current Job Title</u></b>	<b><u>Proposed Job Title</u></b>
Criminal Investigator III	Criminal Investigator
Civil-Criminal Investigator III	Human Services Investigator

**Public Notice of Changes**

The scheduled time for the public hearing is **Thursday, April 21, 2022 at 9:00 AM** in the Webb Municipal Building, Career Service Hearings Office on the 1<sup>st</sup> floor, located at 201 West Colfax Avenue, Denver, CO 80202.

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, April 21, 2022**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call George Branchaud [george.branchaud@denvergov.org](mailto:george.branchaud@denvergov.org) at (720) 913-5650 no later than noon on **Tuesday, April 19, 2022**.

Career Service Rule 7-37 Effective Dates, Section A: If it is determined that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto. Provisional classifications resulting from changes to the classification and pay plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.