

Career Service Rule Section 2-20 B. - Adoption, Amendment or Repeal of Career Service Rules. When the Board or the Personnel Director considers that a change in the Rules is necessary or desirable, the procedure shall be as follows: ... 2) The proposed rule change shall be posted on bulletin boards and made available to appointing authorities, employees, and the general public for comments and suggestions. A short summary of the proposed rule changes shall be posted with the proposed rule change. 4) A public hearing on the proposed rule change shall be held by the Board."

**PLEASE POST ON ALL BULLETIN BOARDS AS SOON  
AS POSSIBLE**

Public Hearing Notice - No. 427

A Career Service Board Public Hearing has been scheduled regarding **the transition of the Office of Telecommunications to the Career Service.**

The scheduled time for the public hearing is **THURSDAY, MAY 19, 2011, at 9:00 A.M.**, in the **CSA Board Room, 4.G.2.**, Webb Municipal Building, 201 West Colfax Avenue.

If anyone wishes to be heard by the Board on this item, please contact Leon Duran at 720-913-5168 no later than 12:00 Noon on **MONDAY, MAY 16, 2011.**

If anyone wishes to submit written comments, please submit them

**IN PERSON NO LATER THAN 12:00 NOON ON  
MONDAY, MAY 16, 2011, TO:**

Pete Garritt  
HR Supervisor  
Career Service Authority  
201 West Colfax, 4<sup>th</sup> Floor  
Denver, Colorado 80202

**BY MAIL TO BE RECEIVED NO LATER THAN 12:00 NOON ON  
MONDAY, MAY 16, 2011, ADDRESSED TO:**

Pete Garritt  
HR Supervisor  
Career Service Authority  
201 West Colfax, Department 412  
Denver, Colorado 80202

**BY FAX, TO BE RECEIVED NO LATER THAN 12:00 NOON ON  
MONDAY, MAY 16, 2011 TO: (720-913-5720)**

**OR BY E-MAIL TO BE RECEIVED NO LATER THAN 12:00 NOON ON  
MAY 16, 2011, TO: [Peter.Garritt@denvergov.org](mailto:Peter.Garritt@denvergov.org)**

**PLEASE POST ON ALL BULLETIN BOARDS**

**AS SOON AS POSSIBLE**

**RULE PROPOSAL 412B**

**TO: Appointing Authorities, Managers, and Employees**

**FROM: Christopher M.A. Lujan, Interim CSA Director**

**DATE: May 6, 2011**

**SUBJECT: Proposed addition to Career Service Rule 14-43 E regarding the transition of the Office of Telecommunications to the Career Service**

**THIS PROPOSED REVISION TO THE CAREER SERVICE RULES IS BEING POSTED FOR PUBLIC COMMENT AND HEARING TO BE HELD ON**

**THURSDAY, MAY 19, 2011, at 9:00 A.M.**

The Office of Telecommunications consists of three employees. They are employees of the Denver City Council and not in the Career Service. The City Council is planning on moving this office into Technology Services and out from under the jurisdiction of the City's legislative branch. As part of this transition, new Career Service positions would be created in Technology Services and opened for recruiting. Should the current Office of Telecommunications employees be selected for these vacancies, City Council has requested that their previous City service count towards seniority for lay-off purposes. This rule change proposal is in response to that request. It is similar to what was done when the Department of Human Services and the Election Division became part of the Career Service.

Additionally, references to the 'Election Commission' in Rule 14-43 D have been changed to the 'Election Division' to reflect current terminology.

If you would like to schedule a meeting with a member of Career Service Authority to discuss this proposal prior to the Public Hearing, please contact Pete Garritt at 720-913-5671.

14-43 Length of Service

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- C. Former Merit System employees: Employees transitioned from the merit system to Career Service under the Human Services Department transition charter amendment effective January 1, 1999 shall be given credit for continuous service as follows:
1. At the time of the layoff, employees who are assigned to the Department of Human Services and have been continuously assigned to said department since January 1, 1999 shall have their length of service calculated from the date the employee was employed with the merit system.
  2. After January 1, 1999, employees who voluntarily transfer to another department in the city shall have their length of service calculated from the date of continuous service with the City and County of Denver, provided that employees who involuntarily transfer to another department shall have their length of service calculated pursuant to the previous subparagraph. (Eff. 3/19/04, Rule Rev. 247B)
- D. Election Commission transition: Election Commission employees who are appointed to Career Service Election ~~Division Commission~~ positions pursuant to the charter amendment effective July 16, 2007 shall be given credit for continuous service as follows:
1. At the time of the layoff, employees who hold positions in the Election ~~Division Commission~~ and have been continuously employed in this agency since July 16, 2007 shall have their length of service calculated from the date the employee's continuous service in a full or part-time position with the City began.
  2. After July 16, 2007, Election ~~Division Commission~~ employees who voluntarily accept an appointment to a position in another department in the City shall have their length of service calculated from the date of continuous service with the Career Service, provided that employees who are involuntarily moved to another department shall have their length of service calculated pursuant to the previous subparagraph. (Effective June 8, 2007; Rules Revision Memo 19C)
- E. Office of Telecommunications transition: Employees of the Office of Telecommunications as of July 31, 2011, who are subsequently appointed to Career Service positions in Technology Services shall be given credit for continuous service as follows:**

1. At the time of the layoff, such employees who hold positions in Technology Services and have been continuously employed in this office since August 1, 2011 shall have their length of service calculated from the date the employee's continuous service in a full or part-time position with the City began.
2. After August 1, 2011, such employees of Technology Services who voluntarily accept an appointment to a position outside of Technology Services shall have their length of service calculated from the date of continuous service with the Career Service, provided that employees who are involuntarily moved to another department shall have their length of service calculated pursuant to the previous subparagraph.