

Career Service Rule Section 2-20 B. - Adoption, Amendment or Repeal of Career Service Rules ("Rules"). When the Board or the OHR Executive Director determines that a change in the Rules is necessary or desirable, the procedure shall be as follows: ... 2) The proposed rule change shall be posted on the same bulletin boards as the local, state, and federal-mandated posters, as well as the Career Service Board's internet page, and made available to appointing authorities, employees, and the general public for comments and suggestions. A short summary of the proposed rule change and the reason(s) for the proposed change shall be posted with the proposed rule change... 4) A public hearing on the proposed rule change shall be held by the Board.

**PLEASE POST ON ALL BULLETIN BOARDS**  
**AS SOON AS POSSIBLE**

Public Hearing Notice - No. 584

A Career Service Board Public Hearing has been scheduled regarding proposed revisions to Career Service Rule 9 **PAY ADMINISTRATION**.

The scheduled time for the public hearing is **THURSDAY, October 18, 2018, at 9:00 A.M. in Room, 4.G.2.**, Webb Municipal Building, 201 West Colfax Avenue.

If anyone wishes to submit written comments or talk to OHR staff regarding this notice, please contact:

*Lauren Locklear*  
Office of Human Resources  
201 West Colfax  
Department 412  
Denver, Colorado 80202  
[Lauren.Locklear@denvergov.org](mailto:Lauren.Locklear@denvergov.org)  
(720) 913-5618

Comments regarding this notice should be submitted no later than **12:00 P.M. on MONDAY, October 15, 2018**.

If anyone wishes to address the Board regarding this notice please contact George Branchaud at (720) 913-5650 or at [george.branchaud@denvergov.org](mailto:george.branchaud@denvergov.org) no later than **12:00 P.M. on MONDAY, October 15, 2018** to get on the agenda. You are encouraged to submit written comments regarding the subject matter of your testimony at this time so that the Board has time to adequately consider your input.

**PLEASE POST ON ALL BULLETIN BOARDS**  
**AS SOON AS POSSIBLE**

**RULE PROPOSAL 474B**

**TO:** Appointing Authorities, Managers, and Employees  
**FROM:** Karen Niparko, OHR Executive Director  
**DATE:** September 20, 2018  
**SUBJECT:** Proposed revisions of Career Service Rule 9 PAY ADMINISTRATION

**THIS PROPOSED REVISION TO THE CAREER SERVICE RULES IS BEING POSTED FOR PUBLIC COMMENT AND HEARING TO BE HELD ON**

**THURSDAY, October 18, 2018, at 9:00 A.M.**  
**Webb Municipal Building Room 4.G.2**

Please refer to the following table for additional information on the former rule description, the revised rule description and the intended impact of the revisions to Rule 9:

<b>Rule 9 PAY ADMINISTRATION</b>			
<b>CURRENT RULE</b>	<b>REVISED RULE</b>	<b>RULE NUMBER</b>	<b>REVISION INTENTION &amp; IMPACT</b>
N/A	Allows 911 emergency communication technicians, dispatch support specialists, and police dispatchers to receive a \$250 monthly stipend if enrolled in the 911 Communications Training Officer program	9-69	Revise the compensation structure for training officers from an hourly rate based on hours spent training to a flat, monthly stipend

**ATTACHED BELOW YOU WILL FIND A STRIKETHROUGH VERSION OF THE PROPOSED REVISIONS TO RULE 9 PAY ADMINISTRATION.**

DELETIONS ARE INDICATED BY ~~strike through~~ AND ADDITIONS ARE INDICATED BY ***bold, italics, and underline.***

***9-69 911 Communications Training Officer Stipend***

- A. The appointing authority may pay a monthly stipend to employees who are enrolled in the 911 Communications Training Officer (CTO) program if the following eligibility conditions are met:***
- 1. The employee is in a full-time, unlimited position;***
  - 2. The employee is a member of the 911 Emergency Communication Technician, 911 Dispatch Support Specialist, or 911 Police Dispatcher classifications;***
  - 3. The employee has successfully completed the 911 CTO certification course;***
  - 4. The employee was rated "Successful" or higher in the employee's most recent performance evaluation and continues to receive performance evaluations of "Successful" or higher while receiving the CTO stipend;***
  - 5. The employee has not been on a Performance Improvement Plan in the preceding year nor is the employee currently on a Performance Improvement Plan; and***
  - 6. The employee is available to train new hires as requested for the duration of their CTO assignment. All trainings must be tracked through the tracking system specified by management.***
- C. Individuals enrolled in the CTO program will receive \$250.00 per month that they are enrolled, pro-rated for partial month enrollments, not to exceed \$3,000.00 annually.***
- D. The appointing authority retains the right to revoke eligibility for the stipend for any business-related reason, at any time.***