



2022 SPRING & SUMMER ATHLETIC FIELD PERMIT PROCESSING TIMELINE

Spring (March 19 – May 29) | **Summer** (May 30 – August 7)

Baseball | Softball | Artificial-Synthetic Turf | Mixed-Use Grass | Fields

***DEADLINES ARE 4:00pm UNLESS OTHERWISE NOTED**

IMPORTANT: Review this timeline in its entirety and adhere to its deadlines

Note: External groups = NOT DPR or Denver Public Schools

2021

December 21 2022 Spring/Summer athletic field information & timeline posted on website by 4:00pm

2022

January 19 Preliminary permit email sent to historical Youth/Adult external groups to view permits on ActiveNet account**

January 26 Preliminary permit corrections/turnbacks/historical challenges due from historical Youth/Adult external groups

February 16 "Spring/Summer Reserved List" posted on website by 4:00pm

February 18 **Spring/Summer inventory open to public, 8:00am online only**
Preliminary Spring permits will be available to view no later than March 4
Preliminary Summer permits will be available to view no later than April 1

March 4-13 **Spring/Summer permit requests will not be accepted**

March 11 **Payment and insurance due for Spring Season**
Permits will be approved no later than March 16. If deadline not met, permits will be cancelled and placed back into inventory
****Spring/Summer permits requested on/after March 14:** Payment/insurance due 72 hours after request has been submitted

March 14 **Spring/Summer permit requests reopen**
SPRING: Payment/insurance due 72 hours after request has been submitted
SUMMER: Payment/insurance due April 8

March 19 Spring Season Begins

April 8 **Payment and insurance due for Summer Season**
If deadline not met, permits will be cancelled and placed back into inventory

May 29 Spring Season Ends

May 30 Summer Season Begins

August 7 Summer Season Ends

**Permits will be viewable at 4:00pm

SAVE THE DATE: Fall 2022 Information will be posted online by June 6

If you are new to the process or have any questions, please contact us at park.permits@denvergov.org