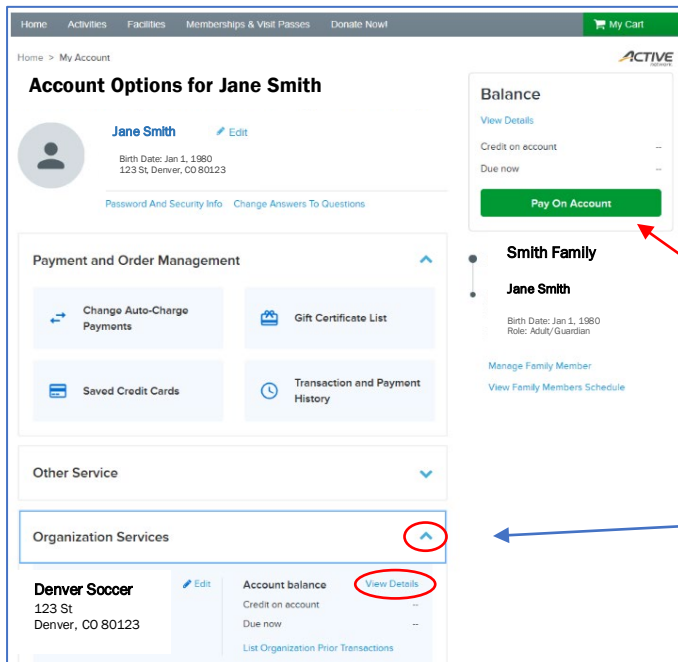


Visit: <https://apm.activecommunities.com/denver/Home>

Click on the “SIGN IN” button and enter your log in information

Mobile instructions – see page 2
To VIEW your permit:

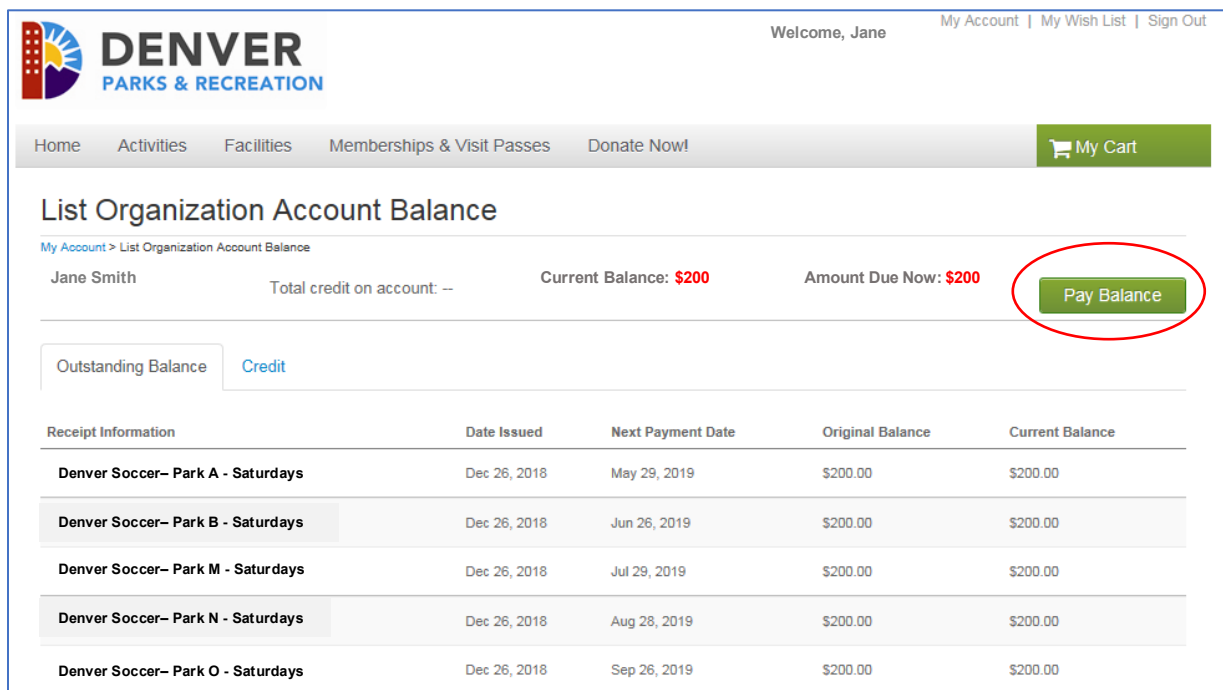
- Click “My Account”
- Under “Payment and Order Management” click “Transaction & Payment History”
- Click the “Reservation” with the relevant permit description
- Click the blue permit number to view your permit (it will start with an R)


To PAY your permit fees from a COMPUTER (Mobile, see page 2):

Return to the “My Account” page – link in the upper right corner

 If you are an **INDIVIDUAL**
 Click the green “Pay on Account” button
 Click “Edit” - then enter in your desired amount - click the “Next” button and follow the payment prompts

 If you are with an **ORGANIZATION**
 Scroll down to “Organization Services”, click the blue arrow and then “View Details”

 This will bring up all of your upcoming permits – click **Pay Balance**


Receipt Information	Date Issued	Next Payment Date	Original Balance	Current Balance
Denver Soccer– Park A - Saturdays	Dec 26, 2018	May 29, 2019	\$200.00	\$200.00
Denver Soccer– Park B - Saturdays	Dec 26, 2018	Jun 26, 2019	\$200.00	\$200.00
Denver Soccer– Park M - Saturdays	Dec 26, 2018	Jul 29, 2019	\$200.00	\$200.00
Denver Soccer– Park N - Saturdays	Dec 26, 2018	Aug 28, 2019	\$200.00	\$200.00
Denver Soccer– Park O - Saturdays	Dec 26, 2018	Sep 26, 2019	\$200.00	\$200.00

Welcome, Jane
My Account | My Wish List | Sign Out

Home | Activities | Facilities | Memberships & Visit Passes | Donate Now!
My Cart

Pay For Organization Outstanding Balances

My Account > List Organization Account Balance > Pay For Organization Outstanding Balances

Jane Smith – Denver Soccer

Receipt Information	Current Balance	Amount due now	Payment Amount
Denver Soccer– Park A - Saturdays	\$200.00	\$200.00	<input style="width: 100px;" type="text" value="\$200.00"/> <small>\$0.00 remaining</small>
Denver Soccer– Park B - Saturdays	\$200.00	\$0.00	<input style="width: 100px;" type="text" value="\$0"/> <small>\$200.00 remaining</small>
Denver Soccer– Park M - Saturdays	\$200.00	\$0.00	<input style="width: 100px;" type="text" value="\$0"/> <small>\$200.00 remaining</small>
Denver Soccer– Park N - Saturdays	\$200.00	\$0.00	<input style="width: 100px;" type="text" value="\$0"/> <small>\$200.00 remaining</small>
Denver Soccer– Park O - Saturdays	\$200.00	\$0.00	<input style="width: 100px;" type="text" value="\$0"/> <small>\$200.00 remaining</small>

← Back

Total: \$400.00

Total: \$200

Add to Cart ▶

Enter amount due for the appropriate permit.
Click **Add to Cart**

Any credits in your account will be reflected here

Click the waiver box – confirm amount **Due Now** and click **Check Out**

Welcome, Jane
My Account | My Wish List | Sign Out

Home | Activities | Facilities | Memberships & Visit Passes | Donate Now!
My Cart(1)

Shopping Cart

Paid on Jane Smith Account Balance **\$200.00**

PAID ON ACCOUNT BALANCE

Outstanding balances on receipt(s): ✎ ✕

Waiver

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

I have read and agree to [Waiver](#).


Order Summary

Subtotal **\$200.00**


Payment from Account

Due Now **\$200.00**

Check Out

Welcome, Jane [My Account](#) | [My Wish List](#) | [Sign Out](#)

[Home](#) [Activities](#) [Facilities](#) [Memberships & Visit Passes](#) [Donate Now!](#) [My Cart\(1\)](#)

[Home](#) > [Shopping Cart](#) > [Check Out](#) 


Check Out

Payment Information

Payment Method

ACT Denver Parks & or Active Network will show up on your credit card statement for this payment.*

Please choose a credit card.

 **VISA** ****1234 12/21

CVV/CVC *

Add a new credit card

[Saving Credit Card Security Guarantee](#) ▾

Billing Address

Jane Smith ▾

Mailing Name *No mailing name*

Address 1234 ABC Street, Denver, CO 12345

[Edit](#)

Order Summary

Subtotal	\$200.00
Payment from Account	
Due Now	\$200.00

[Pay](#)

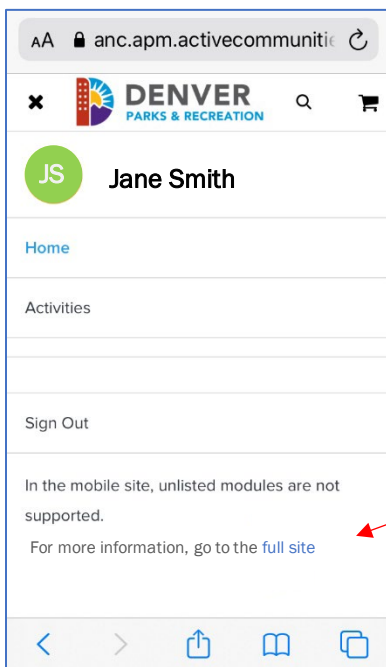
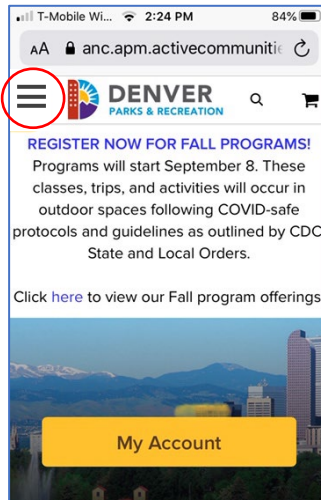
Confirm this information is correct or enter a new card & click **Pay**

Mobile Instructions

Visit: <https://apm.activecommunities.com/denver/Home>

Click on the “SIGN IN” button and enter your log in information

From the **Home Page**, click on the 3 horizontal lines in the top left corner



Next, click on **Full Site**

Then go back to **My Account** and follow instructions from page 1