

Type of Permit Requested: Please check ONE box

PUBLIC EVENT (free and open to the public; includes walks/runs/rides, concerts, festivals) **Application must be submitted 60 days in advance**

SPECIAL OCCASION (private by invitation only) **Application must be submitted 30 days in advance**

ADMISSION BASED EVENT (paid ticket is required for entry; excludes walks/runs/rides, tournaments) **Application must be submitted 60 days in advance**

TOURNAMENT **Application must be submitted 30 days in advance**

ASSEMBLY/1ST AMENDMENT ACTIVITY **Recommend application be submitted 5 days in advance**

ATHLETIC FIELDS/COURTS, PICNICS, POFA, EVENT FACILITIES, TEMP VENDING: Please visit www.denvergov.org/permits for the correct application

General Information

Event/Activity Name: _____

Estimated # of DAILY attendees in the park (per day): _____ Estimated # of attendees in the park at PEAK time: _____
"Attendee" includes registered participants, spectators, and other members of the public

Park: _____ Specific Location(s) within the Park: _____
**Please refer to www.denvergov.org/permits for park maps*

Load In Date(s): _____ **Event Date(s):** _____ **Load Out Date(s):** _____

Begin Time: _____ End Time: _____ Begin Time: _____ End Time: _____ Begin Time: _____ End Time: _____

Portable Toilets (if applicable):	Trash Dumpster (if applicable):	Fencing (if applicable):
Delivery Date: _____ / Time: _____	Delivery Date: _____ / Time: _____	Delivery Date: _____ / Time: _____
Pick-up Date: _____ / Time: _____	Pick-up Date: _____ / Time: _____	Pick-up Date: _____ / Time: _____

Tell us about your activity below:

Event/Activity Website: _____

Description/Purpose:

Features: *Features NOT allowed at all parks. Please consult Parks Permit Office

Alcohol (see Alcohol Policy www.denvergov.org/permits) ..
 For sale YES NO
 Free distribution YES NO

Food and Beverage ..
 For sale YES NO
 Free distribution YES NO

Animals (petting zoos, shows, animal adoption, parade) YES NO
 Describe (type / number): _____

Goods and Services ..
 For sale YES NO
 Free distribution YES NO

Amplified Sound .. YES NO
 (Includes: PA Systems, Speakers, Amplifiers - Please see Denver Revised Municipal Code Section 36.2 for restrictions)

Marijuana themed elements ..
 To remain compliant with local or state laws, do you need assistance with marijuana themed event features? YES NO

Electricity .. YES NO
 (Electricity is not available at all parks; fees apply per hour)

Paid Tickets Required for Entry .. YES NO
 *Excludes walks/runs/rides, tournaments

Date(s): _____
 Begin Time : _____ End Time: _____

Stages/Tents/Canopies .. YES NO

Entertainment (bands, dancers, other) .. YES NO

Signage/Banners .. YES NO

Contact Information: This application must be completed in its entirety and is a request only. Applications can be *accepted* or *rejected*

Permit Holder will be (check one box): Entity/Organization OR Individual (MUST be at least 18 years of age)

*Permit Holder Name must match the insured on the insurance certificate (if required)

***Complete this section ONLY if the Permit Holder is an Entity/Organization**

Entity/Organization Name: _____
 For Profit Non-Profit [501(c)(3) ONLY ACCEPTED] Registered Neighborhood Organization (Denver ONLY)

Street Address: _____ Apt./Unit/Suite: _____

City: _____ State: _____ Zip: _____

Organization Phone : _____ Organization Email: _____

Event Management Representative Name (Authorized Agent): _____

**Representative must be an employee, board member, or authorized with a letter on entity letterhead signed by an authorized employee or board member at the time of application. Applications will not be accepted without this authorization. The representative will be the only individual receiving communication from the Parks Permit Office if/until the entity provides a letter stating a change.*

Email Address: _____ Cell Phone: _____

Day of Event Contact Name: _____ Cell Phone (Day of Event): _____

***Complete this section ONLY if the Permit Holder is an Individual**

Individual Name: _____ Daytime Phone: _____

Street Address: _____ Apt./Unit/Suite: _____

City: _____ State: _____ Zip: _____

Cell Phone (Day of Event): _____ Email: _____

Planning for 2022? Public Events/1st Amendment Activities: Please provide your anticipated date below

Date(s) (Request only, not guaranteed): _____ (You will be contacted on September 1, 2021 with more information)

Waiver:

With respect to an activity for which a permit is issued, proposed to be held or actually held in a Denver park or park facility, applicant/permittee shall indemnify and defend the City and County of Denver, its appointed and elected officials, employees and agents (the "Indemnitees") against any losses, damages, liabilities, claims, suits, actions, causes of action, costs and expenses that any or all Indemnitees suffer, incur, or sustain or for which any or all Indemnitees may become liable resulting from, arising out of, or relating to any activities conducted under the permit including negligence or intentional misconduct by the applicant/permittee or the applicant/permittee's officers, employees, workers, volunteers, supplier, service providers, contractors, vendors, or parties affiliated with the activity and to insure compliance with all policies, rules, and regulations of Denver Parks & Recreation and other relevant procedures and laws. Such indemnification shall include any third party losses, damages, liabilities, claims, subrogation claims, suits and actions, causes of action, costs and expenses asserted against the City or its appointed and elected officials, employees, volunteers, and agents and resulting from the negligence or intentional misconduct of the Permittee, Permittee's representatives or agents, or Attendees arising from or associated with the sale, service or consumption of Alcohol Beverages whether authorized or unauthorized under the applicable Permit, or arising from or associated with the sale, service or consumption of marijuana, even though the sale, service or consumption of marijuana is illegal.

I have received, read, and understand the Denver Parks & Recreation rules and regulations (please review at www.denvergov.org/permits and www.denvergov.org/parkrules).

I understand that certain fees are non-refundable (as stated) and that the permit is non-transferable.

Applicant Name (Please Print): _____

Applicant Signature: _____ Date of Submittal: _____

Applicant must be Event Management Representative or Individual Applicant