Visit our Online Reservation page: https://apm.activecommunities.com/denver/Home

Sign in or Create an Account. Individuals requesting an Event Facility must have an account. If you’ve permitted with us before or done business with Denver Parks & Rec, please use that log in information.

For assistance with login credentials or technical difficulties, please email PR_OnlineServiceCenter@denvergov.org

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From the Home Page, click on the “Facilities” button.

Select the facility you’re interested in or type it into the Search Bar.
Requesting an Event Facility Online

Resource Search

Click on the Facility Name to view an Availability Calendar.

Here you’ll see Reservation Rules and an Availability Calendar.

Event Venue: Fleming Mansion

Reservation Rules
1. Current facility does not accept walk-ins.
2. Residents must make reservations at least 30 days in advance.
3. Non-residents must make reservations at least 60 days in advance.
4. Non-profit organizations are assigned available dates.
5. Attendees are required to show proof of residency or employment.
6. A credit card is required for a deposit.
7. A service fee is charged for reservations.
8. A non-refundable fee is charged for cancellations.
9. A non-refundable fee is charged for no-shows.
10. Storage of personal belongings is prohibited.
11. Equipment is available for rent.
12. Use of outside caterers is permitted.
13. Use of outside alcohol is permitted.
14. Use of outside drugs is prohibited.
15. Use of outside vendors is prohibited.
16. Use of outside music is prohibited.
17. Use of outside decorations is prohibited.
18. Use of outside furniture is prohibited.
19. Use of outside lighting is prohibited.
20. Use of outside entertainment is prohibited.
21. Use of outside vehicles is prohibited.
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Availability calendar

Using the blue arrows, scroll to your desired date. Select your desired date and click Apply.

Enter in your number of attendees (minding the capacity shown above) and click Proceed.
Requesting an Event Facility Online

Reservation Form

1. Complete the Event Details, Custom Questions and read & initial waivers below

2. Click Reserve

**At this time your request is pending. Our office will review your request and contact you regarding next steps.**