Reserving a Picnic Site

Visit our Online Reservation page: https://apm.activecommunities.com/denver/Home

Sign in or Create an Account. Individuals reserving a picnic site must have an account. If you’ve permitted with us before or done business with Denver Parks & Rec, please use that log in information.

Should you experience problems with your login credentials or have technical difficulties, please email: Park.Permits@denvergov.org

From the Home Page, click on the “Facilities” button.

Type the name of the park you’re interested in into the Search Bar and select your site.
Here you’ll see Reservation Rules and an Availability Calendar.

Using the blue arrows, scroll to your desired date. Select your desired date and click Apply.

Enter your Attendee # (minding the capacity above) and click Proceed.

If a date is marked as Fully booked, it has already been reserved and is unavailable.
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- The next page will require payment information—please follow the prompts to complete your reservation.

- After your request has been submitted and payment information entered, you will receive an email notification indicating your request is either:
  - **Approved**: Please save your permit and have available at all times during your picnic. Review park rules and regulations on your final permit. Permit change requests can be made by contacting the Parks Permit Office Park.Permits@denvergov.org. Please reference your permit number (R12345).
  - **Denied/Cancelled**: Contact the Parks Permit Office to be refunded.

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### Reservation Form

#### Event Details

* Who do you reserve for? (required)

Dennis Simpson

* Event name (required)

Dennis Birthday

* Event type (required)

PER: Picnic Urban

#### Booking Information

Eisenhower Park: Picnic Site 1

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 23, 2022</td>
<td>5:00 AM — 11:00 PM</td>
<td>6 hours</td>
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</tbody>
</table>

#### Custom Questions

* What time will you be present at the picnic site (Example: 12pm—5pm)? (required)

11am—6pm

#### Waiver and Information

Please read the following waivers and agreements carefully. They include release of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

- I have read and agree to Picnic Site Restrooms are not guaranteed. Required
- I have read and agree to Waiver - Picnic Site (Attachment). Required
- I have read and agree to Operational Update Impact Acknowledgement (Attachment).

Please enter your initials below

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1. Complete the Event Details
2. Review Booking Information
3. Answer Custom Questions
4. Read & Initial Required Waivers and Information
5. Click Reserve