ARPA Behavioral Health 2023
RFP Information Session

Prepared by the Community & Behavioral Health Division
## ARPA Behavioral Health Funds 2023 RFP

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<tr>
<th>Event</th>
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<tr>
<td>Request for Proposal Posted</td>
<td>June 15, 2023</td>
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<tr>
<td>Information Session</td>
<td>June 22 from 11:00-12:30 pm MT</td>
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<td>Written Questions Due</td>
<td>July 3, 2023 at 11:59 pm MT</td>
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<td>City Response to Questions</td>
<td>July 7, 2023</td>
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<td>Proposal Due Date</td>
<td>July 31, 2023 at 11:59 pm MT</td>
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<td>Applications Reviewed</td>
<td>August 2023</td>
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<td>Notice of Award</td>
<td>September 2023</td>
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<td>Contracts Start (Estimated)</td>
<td>January 1, 2024</td>
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ARPA Behavioral Health Funds 2023 RFP

- Denver Department of Public Health & Environment (DDPHE), through the Community & Behavioral Health Division, will be seeking proposals to address and abate behavioral health concerns described in the Denver Behavioral Health Needs Assessment (BHNA) including coordination, education, and services, among others.

- **Term:** January 1, 2024 – December 31, 2026

- The funding request range for this RFP is $10,000 - $15 million. However, the evaluation panelists and program managers will determine if the amount requested in the proposal is in alignment with overarching program goals, as set forth by the Community & Behavioral Health Division and may offer partial funding on select applications.
ARPA Behavioral Health Funds 2023 RFP

• Applications requesting over $500,000 in total may require an additional interview and/or presentation.

• Applications with subcontractors receiving over $50,000 may require additional information for contracting purposes.

• Funds can only be used for the purposes outlined in the grant contract. Applicants who may not already meet the minimum insurance requirements, may include insurance costs in the proposed budget. Sample budget is found in the General Information link in the Application Document.

• NOTE: Throughout this presentation the phrase “behavioral health” refers to peoples’ potential experiences of mental health and substance use issues.
The 7 Recommendations for Future Action in the BHNA are:

1. Provide leadership to engage critical stakeholders to improve behavioral health supports and services (e.g., forming a coalition between stakeholders to provide needed programming)

2. Increase awareness of and improve provision for language access services (this might include hiring bi-lingual staff, translators, or purchasing access to a language line)

3. Increase the number of providers (including Medicaid providers) and ensure that existing providers are maintained, within the City and County of Denver (e.g., maintaining or expanding current behavioral health supports and services)

4. Provide coordination and policy support to improve case management utilization (e.g., maintaining or expanding case management services to people experiencing behavioral health issues)
Behavioral Health Needs Assessment (BHNA)

The 7 Recommendations for Future Action in the BHNA are:

5. Educate and raise awareness for consumers around mental health treatment service options and how to connect to them (e.g., programming that improves the ability of people experiencing behavioral health issues to learn about, and access, effective supports and services)

6. Increase culturally and linguistically responsive community outreach and involvement (e.g., this might include hiring new staff or forming a community advisory board)

7. Improve access to services by encouraging extended hours and weekends (i.e., evening, weekend, and holiday hours are often critical to people’s well-being)
Scope and Use of Grant Funds

• Applicants should submit proposals that meet at least one of the 7 Recommendations for Future Action from the BHNA. NOTE: A single proposal may address multiple recommendations.

• Also, the Community & Behavioral Health Division has identified specific programming that would be appropriate to apply for.
Eligibility

Eligible applicants include, but are not limited to:

- nonprofit community-based organizations (CBOs) with a 501©3 tax status
- public and private universities
- public and private hospitals and clinics
- substance use treatment centers
- mental health centers
- behavioral health training centers
- for profit organizations that provide behavioral health services and support
- agencies applying for Behavioral Health-Related Harm Reduction Services and Supports must be a registered Syringe Access Program (SAP) with Denver County in good standing as of January 1, 2023
Eligibility

Funded applicants must:

• provide services or engage in activities that encompass work dedicated to behavioral health

• primarily serve Denver residents with awarded funds

• be able to participate in the evaluation of their proposal

• be registered in the System for Award Management Database (www.sam.gov). The UEI number is a replacement for the DUNS number previously used in the SAM.gov (System for Award Management) portal, and is a new federal requirement for any federal funding. If you’re already registered with SAM.gov, the General Services Administration may have sent you an email last winter about the new UEI number and how to get it. Please see SAM.gov website for more information

• be registered with the Secretary of State’s office prior to entering a contract with the city
Eligibility

Other Requirements:

• Entities that are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or entity are not eligible.

• Response reviews and awards are contingent upon respondents being current with the City on any loan, contractual, or tax obligation as due, and in compliance with rules, regulations, and provisions of existing or past city contracts.
Multiple Funding Requests from the Same Entity

Entities may submit more than one response to this RFP. The following requirements are placed on entities submitting more than one proposal:

1. Entities that are proposing the funds in order to (a) hire new employees to perform work associated with this proposal or (b) supplement the wages of an existing employee may not use multiple awards from this RFP to fund the same employee.

2. Work plans submitted by the same entity under different responses may not have overlapping objectives as part of each individual work plan.
Allowable Program Costs include but are not limited to:

- Labor/staffing/personnel; program evaluation (including staff time for data collection and costs to compensate and incentivize community members to participate in data collection efforts); program outreach and community engagement (including language translation and interpretation costs);
- Federal Benefit enrollment assistance and marketing costs (including printing, paid advertising, etc.);
- Sub-awards or sub-grants (including contracts to hire experts in an area related to the proposal, including evaluation and quality improvement through surveys, focus groups, etc.);
- Technical assistance, capacity building, mentorship; professional development and training;
- Operating costs, providing additional staffing support, reasonable transportation costs, and expenses for supplies and materials with appropriate justification.
Allowable Program Costs
include but are not limited to:

- Facility infrastructure upgrades, such as plumbing, electrical, or renovations to improve the efficiency of operations, warehousing, and food storage, loading or packaging equipment, software, and other equipment or materials.
- Storage, handling, processing, preparation, packaging, transportation, supplies; program operating expenses;
- Equipment (may include vehicles and vehicle maintenance) and capital infrastructure costs;
- Value chain management improvements (such as trucks, bikes, communications, routing systems or software to improve distribution routes or efficiency, etc.)
- Transportation or loading improvements such as purchasing or leasing trucks, or other vehicles, or pallet jacks, forklifts, carts, conveyer belts etc.
Allowable Program Costs
include but are not limited to:

- No more than 10% of the amount requested is allowed for evaluation costs
- No more than 10% of the amount requested is allowed for indirect costs (e.g., funds used toward the cost of utilities)
- No more than 10% of the amount requested is allowed for administrative costs (e.g., funds used toward a position that performs an administrative service like processing invoices)
Disallowable Program Costs

- Legislative policy and advocacy; IRS-defined lobbying; political activities or partisan causes; one-time events; annual appeals; membership drives; underwriting or fundraising events; endowments; loans or debt reduction; fellowships or scholarships.

- Funds cannot be used to support religious practices, such as religious instruction, worship, or prayer. Faith-based organizations may offer such practices, but at a separate time and location as the program applying for funding.
Disallowable Program Costs

Evaluation:

- Funded organizations will be required to participate in evaluation activities.
- For instance, organizations may be asked to collect data, administer surveys, host a site visit, and/or participate in an interview to share successes and challenges.
- Applicants are encouraged to apply regardless of their current capacity for evaluation.
- Evaluation will be led by DDPHE staff and/or an evaluator contracted by DDPHE, and technical assistance will be provided to funded organizations.
- If selected for this award, additional budget may be added by the program to reimburse additional evaluation activities costs as agreed upon by the DDPHE program staff and the selected organization. This will be incorporated into the final scope of work.
Questions?