



Special Event Revocable Street Occupancy Permit Request

City and County of Denver
Department of Transportation & Infrastructure - Permit Operations
2000 West 3rd Avenue, Room 107
Denver, CO 80223-1027
Phone:(303) 446-3759

All requests received by DOTI must contain the 5 items described below submitted in one e-mail in order for us to review your request for a **Special Event Revocable Street Occupancy Permit**.

**Email complete application packet to:
TransportationTMC@denvergov.org**

Note: Minimum Review Time is 60 days

Submit 1- This Form (Special Event Revocable Street Occupancy Permit Request), 2- Right of Way Closure Request, 3- Insurance Certificate, 4- Event Notification Flyer and 5- Site Plan

**All information is required and must be completed prior to submission.

** (Clearly Print or Type all information please)

Incomplete packets will be denied

Company Name: _____ Date: _____

Company Address: _____

Contact's Name: _____ Off Phone: _____

Email: _____ Cell Phone: _____

Requested address & location: _____

Requested Dates: _____ To _____ Requested Times: _____ To _____

Special Event Name: _____

Additional Comments:

Is Denver Police being used to control traffic? Yes No

Is the event public or private? Public Private

Does your event require Parking Meters? Yes No

If yes, click on the link below to apply.

[Park Smart Denver](#)

For City Use Only: Do not write below line. This Approval is only for the Street Occupancy Permit.

Status: Approved Denied

TCS / Engineer's Signature _____ Date _____ Permit Number _____

****Any modification after approval of original permit will require a resubmittal****