

# OFFICIAL READING LIST

2023 Police Sergeant Examination Written Test -TBD

PPA Event Center

2105 Decatur St. Denver Co. 80211

## TEXTBOOK INFORMATION

Available at: <http://www.amazon.com>

TITLE AND AUTHOR	ISBN #	PRICE
It's Your Ship by Captain D. Michael Abrashoff in Hardcover	978-1455523023	\$25.99 Plus Shipping
The Profession by Bill Bratton and Peter Knobler in Hardcover	978-0525558194	\$23.99 Plus Shipping
(See below what chapters to read)		

## DEPARTMENT STUDY MATERIAL

SECTION	DESCRIPTION
PART A	<i>OPERATIONS MANUAL DENVER POLICE DEPARTMENT</i> (Selected Sections Only – Revised through December 2022) Link available for download.
PART B	Police Department Training Bulletins
PART C	<i>COLLECTIVE BARGAINING AGREEMENT BETWEEN CITY AND COUNTY OF DENVER AND DENVER POLICE PROTECTIVE ASSOCIATION 2023 - 2025</i>
PART D	Mayoral Executive Orders (Two)

### **PART A:      DPD OPERATIONS MANUAL – SELECTED SECTIONS**

- I. INTRODUCTION
    - A. Mission, Core Values, and Guiding Principles
    - B. Department Objectives
    - C. Organizational Policies
    - D. Code of Ethics
    - E. Policies and Procedures
    - F. Organizational Definitions
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II. ORGANIZATION – ENTIRE SECTION

III. DUTIES AND RESPONSIBILITIES OF DEPARTMENT PERSONNEL

3.00 D. and R. for All Sworn Personnel (All)

4.00 D. and R. for Supervisory Officers (All)

6.00 D. and R. of Patrol Officers (All)

7.00 D. and R. of Technicians (All)

8.00 D. and R. of Corporals (All)

9.00 D. and R. of Detectives (All)

10.00 D. and R. of Sergeant (All)

IV. PROCEDURES

SERIES 100.00 - PATROL DIVISION AND GENERAL PROCEDURES

101.00 General Philosophy

101.01 Decision Making Model

101.02 De-escalation

**ENTIRE** SERIES 105.00 FORCE RELATED POLICIES

110.00 Public Relations

110.01 General Guidelines

110.02 Media Relations

110.03 Guidelines for Release of Information to the...

110.06 Social Media

114.00 Employment Outside the Department

114.01 Secondary Employment

114.02 Secondary Employment: Non Police Work

114.03 Secondary Employment: Police Work Department

114.04 Department Administered Overtime Assignments

117.00 Employee Rights

117.01 Bill of Rights (Sworn Officers Only)

117.05 Department of Safety EEO Policy (Sworn and...)

117.06 Protected Information (Sworn and Civilian)

117.07 Investigation Guidelines(Sworn and Civilian)

118.00 Biased Policing Policy and...

118.01 Policy Statement

118.02 Biased Policing

119.00 Operations Technology

119.03 Automated License Plate...

119.04 Body Worn Camera Technology

SERIES 200.00 – TRAFFIC PROCEDURES

203.00 Traffic Accident Investigation

203.07 Accidents Involving Police Personnel

204.00 Police Pursuits

204.01 Vehicle Pursuits

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**SERIES 300.00 – INVESTIGATIVE PROCEDURES**

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|---|---------------------------------------|
| 308.00 Missing and Exploited Persons      | 308.05 Drug Endangered Children (DEC) |
| 308.01 MEP Unit                           | 308.06 Missing Persons and Runaways   |
| 308.02 Taking Children Into Protective... | 308.07 Kidnapping Cases               |
| 308.03 Child Abuse, Child Neglect,...     | 308.08 Missing or Abducted Child...   |
| 308.04 Child Pornography                  |                                       |

**ENTIRE SERIES 400.00 – JUVENILE PROCEDURES**

**SERIES 500.00 – SUPERVISORY PROCEDURES**

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|---|---|
| 501.00 Personnel – Administration             | 501.08 Incurring Expense in Connection... |
| 501.01 Chain of Command                       | 503.00 Performance                        |
| 501.02 Allotment and Assignment of Personnel  | 503.01 Complaint and Discipline...        |
| 501.03 Punctuality                            | 503.02 Commendations                      |
| 501.04 Department Mail                        | 503.03 Police Performance Evaluation      |
| 501.05 Address and Telephone Number           | 503.04 Personnel Assessment System        |
| 501.06 Emergency Information File             |   |
| 501.07 Changes in Marital or Family Status... |   |

V. Rules and Regulations – All Sections

Sections RR-102.1 through RR-1201 (All Sections)

**PART B      SELECTED DEPARTMENT TRAINING BULLETINS ( 5 ITEMS)**

1. Extreme Risk Protection Orders (ERPO) – Issue date Dec. 23, 2019 (Revised March 3, 2022)
2. First Amendment and Free Speech- update June 10, 2019
3. Unauthorized Camping on Public or Private Property Prohibited (revised date Feb. 6, 2020).
4. Handcuffing Juveniles, the Elderly, or Those With Intellectual/Developmental disability- Issue date Sept. 17, 2019.
5. Changes to Uniform Controlled Substance Act of 2013- Issue date Feb. 3, 2020

**PART C      COLLECTIVE BARGAINING AGREEMENT**

Collective Bargaining Agreement Between City and County of Denver and  
Denver Police Protective Association, 2023 – 2025

**PART D      MAYORAL EXECUTIVE ORDERS**

1. Executive Order No. 94 – City and County of Denver Employee’s Alcohol and Drug Use Policy (June 1, 2020)
  2. Executive Order 112 – Violence in the Workplace (July 23, 2018)
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**TEXTBOOK INFORMATION:**

Read the following from: It's Your Ship - Entire Book

Read the following from: The Profession - Selected Chapters below:

- Chapter 5 – Transit
- Chapter 6 – NYPD 1994-1996: The turnaround
- Chapter 7 – LA Law: Getting to the heart of the black community
- Chapter 10 – Race: Policing and America's original sin
- Chapter 13 – Defunding defending: The future of American policing