



FROM: Department of Community Planning and Development
DATE: August 27, 2024
RE: Call for Applications to join the Downtown Design Advisory Board

*Downtown Denver Residents or Downtown Area Community Representatives residing in the City and County of Denver are encouraged to apply for an opening to serve on the Downtown Design Advisory Board. **The Application Deadline is September 30, 2024.***

Shape the Future of Denver’s Arapahoe Square, Golden Triangle and Central Platte Valley!

Denver Community Planning and Development (CPD) is searching for a Downtown Denver Resident or a Downtown Area Community Representative who reside in the City and County of Denver to help guide the design character of future projects in the Downtown Urban Design Districts. By serving on the Downtown Design Advisory Board (DDAB), Board Members play a critical role in ensuring new development meets elevated standards for architectural quality and engagement of the public realm as outlined in the [Downtown Urban Design Standards and Guidelines](#).

Board Composition

The Downtown Design Advisory Board composition is defined by the Denver Zoning Code.

The Board Positions are:

- Four (4) Design Professionals
 - *including Architects, Landscape Architects and Urban Designers; at least one of whom shall be a Landscape Architect*
- One (1) Owner of Property in the Downtown Area
- Three (3) Residents or Community Representatives of the Downtown Area
- One (1) Representative of the Development / Construction Industry
 - *including but not limited to: Engineers, Contractors and Developers*

All Board Members must be residents of Denver.

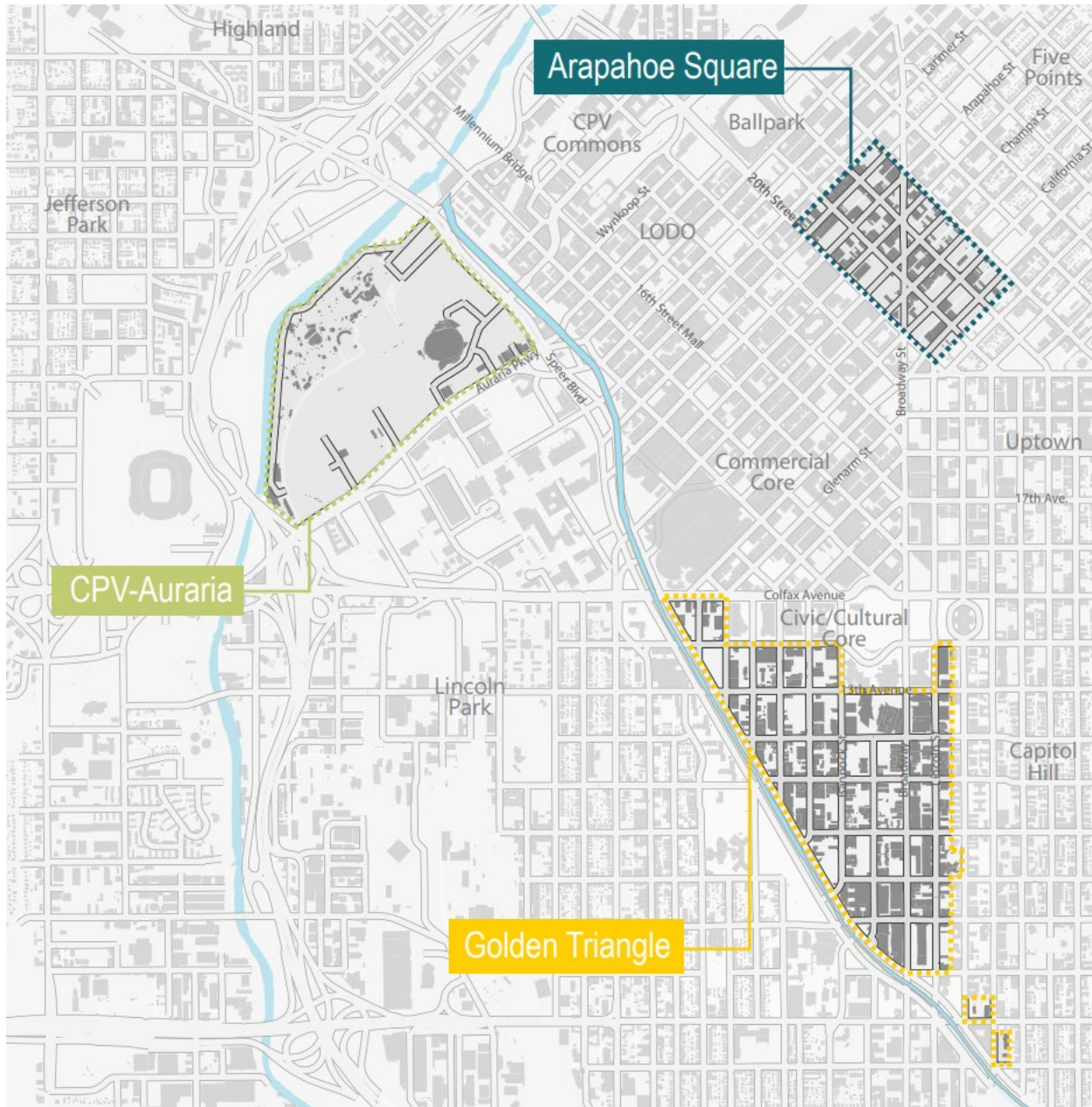
One of the three Residents or Community Representative positions is presently vacant and Community Planning and Development (CPD) is searching for a new Board Member for this position.

Board Terms, Scope, and Meetings

Downtown Design Advisory Board members will serve an appointed term of three years and will review proposed projects as part of the development review process for projects within the Arapahoe Square, Golden Triangle and Central Platte Valley [Downtown] Design Review areas and neighborhoods. Board Recommendations are forwarded to the Zoning Administrator for project approval, approval with conditions, or denial. The Board is supported by Community Planning and Development Staff and is expected to meet once or twice monthly at the Wellington Webb Municipal Office Building.

Areas of Design Review Oversight

The Downtown Design Advisory Board reviews proposed development projects within the Urban Design District boundaries as shown below:



Description: MAP showing the Downtown Urban Design Districts; Arapahoe Square, Golden Triangle, CPV-Auraria

Member Qualifications

Design Advisory Board members are expected to possess knowledge of fundamental urban design principles and be able to apply them to conceptual situations. The review of future projects will require a deep understanding of the Downtown Design Standards and Guidelines and familiarity with the Denver Zoning Code. Projects will be evaluated on a wide variety of subjects at a range of scales including site organization, building massing, architectural detailing and materials, landscape treatments, and the interface between the building and street-level public realm. Board Members should be comfortable

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reviewing projects from different design and community perspectives that relate to the downtown design context and address the functionality and vibrancy required for successful urban environments.

Deadline

Applications must be received by the close of business on September 30, 2024, and must include a statement of interest in and qualifications for serving on the Downtown Design Advisory Board. *Attachment of a professional resume is encouraged.*

To Apply

Please visit the Office of the Mayor, Boards and Commissions [website](#) and follow the link to apply online, or contact the office for more information:

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Questions?

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