PRE-BID MEETING AGENDA
PROJECT NAME: 2024 WMD PIPE & MANHOLE REHABILITATION PHASE 2

MEETING DATE: July 9, 2024
CITY PROJECT NO.: 202474414
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 334 459 551# or join via
Microsoft Teams
PROJECT LOCATION: District Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is
not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Micaela Martinez
   b. DOTI Project Manager – Paula Stokes and Mingi Sohn
   c. DSBO Representative – Alisha Elliott
   d. Auditor’s Office/Prevailing Wage – TBD
   e. Treasury – Gregory Masi
   f. Prequalification – Krystal Guerra

II. DSBO (Alisha Elliott)
   a. Participation – 7% MWBE
   b. Instructions to Bidders (Section IB-26): page BDP-10 – BDP-13
   c. **Required Forms** to be returned with bid:
      - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-10
      - Commitment to MWBE Participation – page BF-14
      - Letter(s) of Intent – page BF-15

III. Auditor’s Office (TBD)
   a. Prevailing Wage Rates – Heavy Modification February 26, 2024
   b. Last Section of the Bid Documents Package

IV. Treasury (Gregory Masi)
   a. Instructions to Bidders (Section IB-24) – page BDP-9
   b. **General Tax Information Booklet**

V. Risk Management (April Hansen)
   b. Standard 3 coverages required (**Commercial General Liability, Business Automobile and Workers
      Compensation**)
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category **1E(2) Sewer Rehabilitation at or above the $6,000,000.00 monetary level**.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days
      prior to the bid opening date. Applications must be submitted electronically via **B2Gnow**.
   c. To view the Rules and instructions on how to apply, please visit **www.denvergov.org/prequalification**.
VII. Contract Administration (Micaela Martinez)
   a. Bid Package is available on BidNet (Solicitation No. 202474414).
   b. After today’s meeting I will download the list of RFQ document holders and post it in BidNet.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in BidNet, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via BidNet.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura once NTP has been issued.
   j. Important Dates:
      - Question Deadline – July 17, 2024 no later than 10:00 a.m. Must send to DOTI.Procurement@denvergov.org.
      - Bids Due – August 1, 2024 by 10:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   k. Bids for this project will ONLY be received and accepted via the online electronic bid service through https://www.bidnetdirect.com/colorado/cityandcountyofdenverdoti
   l. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. Project Overview (Paula Stokes and Mingi Sohn)
This project will provide rehabilitation of approximately 26,000 linear feet of small to large storm and sanitary pipes using Cured-In-Place-Pipe (CIPP) and rehabilitation of approximately 15 deteriorating sanitary manholes. This project is part of the capital maintenance sub-program in the current 2022-2027 Six-Year Water Plan.

IX. Q & A - Please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.