

PUBLIC WORKS


RULES & REGULATIONS

OF THE MANAGER OF THE DEPARTMENT OF PUBLIC WORKS, CITY & COUNTY OF DENVER

Adopted Pursuant to Article II
of the Charter of the City &
County of Denver and Section
2 - 91 et seq. of the Revised
Municipal Code

FOR OVERSIZE MOVES

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Approved as to form:

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Approved & Adopted:

October 15, 1993

Michael D. Musgrave

Manager of Public Works

**TRAFFIC ENGINEERING DIVISION
DEPARTMENT OF PUBLIC WORKS
RULES AND REGULATIONS FOR OVERSIZE MOVES**

1. AUTHORITY AND DEFINITIONS

The authority for rules and regulations for oversize moves is Section 54-721 of the Revised Municipal Code. The terms used in the following text shall be defined as follows:

"City Traffic Engineer" shall include persons employed in the office of the City Traffic Engineer and designated by him as his authorized representatives.

"Oversize Moves" shall include vehicles, loads, combinations of vehicles and loads, or any other object having a height, width, or length which exceeds the maximum specified in 54-721.

Dimensions: of an oversize move shall be the overall height, width, and length of a vehicle and load assembled on the street ready to be moved.

"Affected Agencies" shall mean all agencies, corporations, or units of government which have facilities of any kind within or across the right-of-way of a street along which an oversize move is to be routed, or which have jurisdiction over a street, or any of its appurtenances, along which an oversize move is to be routed.

"Working Day" shall mean a day other than Saturday, Sunday, or a Holiday on which city offices are open for business.

"Roadway" shall mean the curb-to-curb width of the street where there are curbs, the width of the pavement and shoulders where there are not curbs, or the width of the ordinarily traveled way where there are not curbs or pavement.

2. SIZE CLASSIFICATION

Oversize moves shall be classified in size groups according to the following schedule:

Class A Exceeding the maximum dimensions specified in Section 54-721, but not exceeding fifteen (15) feet in height, fourteen (14) feet in width, or one hundred (100) feet in length. The City Traffic Engineer at this discretion may waive these dimensions to include in Class A oversize moves of

dimensions larger than stated along routes where he determines such excesses are unimportant. No oversize move of any size to be transported on dollies may be included in Class A.

Class B Exceeding fifteen (15) feet in height, fourteen (14) feet in width, or one hundred (100) feet in length, but not exceeding twenty-two (22) feet in height, thirty-six (36) feet in width, or one, hundred and thirty (130) feet in length.

The maximum dimensions of any oversize move permitted by the City Traffic Engineer may not exceed the maximum dimensions specified for a Class B move. Further, the City Traffic Engineer may restrict the width of an oversize move to the width of the narrowest roadway over which it is to be moved to avoid damage or injury to persons or property. No oversize move with a height exceeding thirteen (13) feet six (6) inches may be moved on Interstate 25 between Interstate 70 and Evans Avenue.

3. APPLICATION

Application for a permit for an oversize move shall be made at the office of the City Traffic Engineer. An application fee shall not be required for a Class A oversize move. A nonrefundable application fee in the amount of \$10.00 will be required for each application for a Class B oversize move, payable at the time of application.

4. PERMIT CONDITIONS

A permit shall be completed in the presence of or by the applicant and shall be signed by the applicant indicating agreement with the conditions and limitations contained therein. Conditions and limitations shall include but are not limited to the requirements of date, time, route, police escort, traffic engineering escort, accompanying vehicles, personnel on top of vehicle or load, and such other conditions as may be applicable.

5. SECTION OF ROUTE

The applicant shall determine a safe and efficient route for his proposed move, but the City Traffic Engineer may suggest superior alternate routes where such are available. Class B oversize moves are prohibited on freeways. Class A moves on freeways must maintain the posted minimum speed limits, or be escorted at off-peak hours. Movers shall make every effort to

select a route as direct as possible between origin and destination. Routes shall avoid congested areas and residential areas wherever possible. The City Traffic Engineer will look with disfavor on routes selected in Denver where neither origin or destination is in the city.

6. SELECTION OF MOVING HOURS

Class A oversize moves normally may be conducted on any day and at any hour; however, the City Traffic Engineer may designate specific hours if he determines that this is necessary. Class B oversize moves may be conducted on any day but only between the hours of 12:01 a.m. and 6:00 a.m. An oversize move shall not leave a site if an insufficient number of hours remains to reach the new site or leave the City by 6:00 a.m.

7. SELECTION OF MOVING DATE

The applicant at the time of application may elect to defer the selection of a moving date. In this event, any further action by the City Traffic Engineer after his investigation shall await the selection of a moving date by the applicant.

8. INVESTIGATION PERIOD

An investigation period to allow the City Traffic Engineer to inspect a proposed oversize move and its proposed route shall begin at the hour of application in the office of the City Traffic Engineer and shall expire at the same hour of the day two (2) working days later. Any part or all of the investigation period may be waived by the City Traffic Engineer when the investigation is completed.

9. DENIAL OF PERMIT

The City Traffic Engineer may refuse to issue a permit for an oversize move if the conditions under which or the route over which the oversize move is to be made indicate to him that such move may be unsafe.

10. ISSUANCE OF PERMIT

An oversize moving permit shall be issued when a moving date has been selected by the applicant and when the City Traffic Engineer has approved and signed the permit, but said permit

shall not become effective until after the expiration of the required waiting period.

11. DISTRIBUTION OF PERMIT

At the time of issuance of the permit, copies shall be distributed to all affected agencies for their information. The determination of which agencies are or might be affected, shall be made by the City Traffic Engineer.

12. WAITING PERIOD

The moving date selected by the applicant must provide for a waiting period of five (5) working days for Class B oversize moves. The waiting period shall begin at the hour when the permit is signed by the City Traffic Engineer or when the applicant selects a moving date, whichever is later. The waiting period shall expire at the same hour of the day five (5) working days later and the oversize move may be conducted during a specified 12:01 a.m. to 6:00 a.m. period thereafter. The waiting period shall allow all affected agencies to prepare for the proposed oversize move. No waiting period shall be required for a Class A oversize moves.

13. WAIVER OF WAITING PERIOD

An applicant who wishes to move a Class B oversize move before expiration of the waiting period may request permission from the City Traffic Engineer to distribute the copies to all affected agencies himself . In this event, the permit will not be signed by the City Traffic Engineer until the applicant submits the signed acknowledgement of the designated officials of all affected agencies acknowledging notification of a specific early moving date and waiving any further notification of the oversize move. If this is accomplished by the applicant, the City Traffic Engineer will waive the remaining waiting period and will sign and issue the oversize moving permit without additional notification or distribution of copies.

14. HEARING BY CITY TRAFFIC ENGINEER

If the City Traffic Engineer refuses to issue a permit for an oversize move, or if any affected agency indicates dissatisfaction with a proposed oversize move, the applicant or the affected agency may request the City Traffic Engineer to hold a hearing to resolve such problems. The City Traffic

Engineer shall take such action as he deems appropriate upon hearing from all concerned.

15. PERMIT AMENDMENT

A permit form. may be amended by the applicant until it has been signed by the City Traffic Engineer and distributed to the affected agencies. After that time, any change of route, time, date, or description of the oversize move will require that a new permit be issued.

16. CONDUCT OF OVERSIZE MOVE

The permittee is expected to conduct his move with full regard for the safety of all persons and property, both public and private. The issuance of a moving permit shall not excuse the permittee from damage or injury which occurs as a result of the oversize move. Along the route, permittee must either provide protection for all elements of the public right-of-way or shall restore or cause to be restored any damaged element to original condition immediately after passage of the oversize move.

17. EXPIRATION OF PERMIT

An oversize moving permit shall automatically expire at the end of the moving hours shown on said permit. Permits which could not be used for any reason may be re-issued by the City Traffic Engineer for a later moving date, provided that the applicant follows the procedure for waiver of the waiting period outlined in paragraph 13.

18. POLICE ESCORT REQUIREMENTS

A police escort shall be required for all Class B oversize moves, for Class A oversize moves which cannot maintain the minimum speed specified Section 54-721 of the Revised Municipal Code, and for other Class A oversize moves where the City Traffic Engineer determines that a police escort is necessary. Two (2) officers and two (2) vehicles shall be required as a minimum for Class B oversize moves, and one (1) officer and one (1) vehicle shall be required as a minimum where specified for Class A oversize moves, and one (1) officer and (1) vehicle shall be required as a minimum where specified for Class A oversize moves. The City Traffic Engineer may require additional police escort officers and vehicles where he determines that they are necessary. The police escort shall consist of persons authorized by the

Manager of Safety and vehicles which are equipped with warning lights equivalent to those used by the Denver Police Department.

19. DUTIES OF POLICE ESCORT

The police escort officer shall direct traffic to minimize the hazard created by the oversize move, and shall ascertain that the oversize move proceeds according to the conditions and limitations of the permit.

20. AUTHORITY OF POLICE ESCORT

The police escort officer shall have the authority without notice to cancel a permit, to stop an oversize move, and to order it removed from the public right-of-way in the event that he determines that the conditions and limitations of the permit are not observed or public safety is endangered.

21. COMPENSATION FOR POLICE ESCORT

The permittee shall engage and compensate the police escort officers at a rate established by the Denver Police Department.

22. TRAFFIC ENGINEERING ESCORT REQUIREMENTS

A traffic engineering escort, consisting of a traffic signal truck and an operator designated by the City Traffic Engineer may be required for oversize moves which are routed through intersections with traffic signal control or along routes with overhead traffic signs. One (1) traffic signal truck and one (1) operator shall be required as a minimum where specified, but the City Traffic Engineer may require additional traffic engineering escort trucks and operators where he determines that they are necessary.

23. DUTIES OF TRAFFIC ENGINEERING ESCORT

The traffic engineering escort shall assist the police escort in making certain that the oversize move proceeds according to the conditions and limitations of the permit, shall observe and report damages to public property and shall repair damages to traffic signs and traffic signals as necessary immediately upon passage of the oversize move.

24. COMPENSATION FOR TRAFFIC ENGINEERING ESCORT

The cost of the traffic engineering escort shall be charged to the permittee by the City Traffic Engineer at a rate equal to the cost of staff, materials, vehicles, and overhead.

25. BILLING FOR COST OF ESCORT AND DAMAGES

The City Traffic Engineer shall submit a statement of costs for each oversize move to the permittee. The statement of costs for each oversize move to the permittee. The statement will include the costs of traffic engineering escort staff and vehicles, and the costs of labor and/or materials used in repairing damages to traffic control devices along the route. The costs of the oversize move will be due and payable within 30 days of the mailing of a statement by the City Traffic Engineer.

26. STREET CLOSURE

Any work requiring that a street be partially or fully closed, other than in the progress of the actual oversize move, shall require a separate Street Occupancy Permit. Arrangements for such street closure shall be made at the same time as the permit application is made for the oversize move.

27. REMOVAL OF PARKED VEHICLES

A permittee may request approval from the City Traffic Engineer and the Police Department to prohibit parking to facilitate an oversize move. Upon such approval, the permittee shall place or have placed at his expense approved parking prohibition signs with yellow flashers at no more than 150 foot intervals. Such signs shall be placed no later than noon of the day preceding an oversize move. If such signs have not been observed during the hours immediately preceding the move, the permittee shall request assistance from on-duty police officers. In no event may the permittee undertake to enforce the parking regulations himself.

28. ANNUAL OVERSIZE MOVING PERMITS

The City Traffic Engineer may issue on written request annual oversize moving permits for vehicles, equipment, or loads which fall within the dimensions of Class A. Annual permits shall be valid only on streets not prohibited to trucks or on streets not prohibited to trucks of certain size under the provisions of 54-647 of the Revised Municipal Code. Annual

permits must be displayed in the lower right-hand corner of the windshield of the described vehicle or equipment. The issuance of an annual permit does not waive the minimum speed specified in Section 54-160 of the Revised Municipal Code unless a police escort is provided. An Annual Permit written for over-height is not valid on Interstate 25 between Interstate 70 and Evans Avenue.

29. COLORADO DEPARTMENT OF TRANSPORTATION PERMITS

Permits for oversize moves issued by the Colorado Department of Transportation will be accepted as permits of the City and County of Denver if the dimensions of the oversize move fall within the dimensions of Class A. . Class B oversize moves shall require permits issued by the City Traffic Engineer regardless of other permits issued.