



# DSBO PNW Guide

## Instructions to submit PNW form

1. All PNW forms must be submitted via the online application at [denver.mwdbe.com](http://denver.mwdbe.com).
2. On the main application page, click the PNW tab at the top to access the module.
3. Click “Add PNW Statement” to create new PNW. Click “Invite Owner to Submit PNW” button if owner is not the user filling out the application. Only use this option to protect privacy of owners as only they will be able to access the form.
4. Enter in Owner information. Be sure to check the box if you would like assistance from DSBO (see no. 4 on page 2).
5. Fill out each section of the module corresponding the the worksheets on the PNW. The module is there to guide and assist applicants. Enter “NONE” in any section if it doesn’t apply (see worksheet guides on page 3).
6. Once all sections are marked green, applicants can download and sign the prefilled out worksheet. Step 2 will appear to upload the signed PNW form.
7. Click the “Submit PNW” button and return to the main screen.
8. Add in additional owner’s PNWs. Once complete, click the “Mark Section Complete” button.

# Frequently Asked Questions

## **How do I upload a completed PNW?**

You must complete the PNW module on your application at denver.mwdbe.com. Once all the sections are complete and highlighted green, step 2 to attach completed PNW will appear. See No. 4 on page 2 for more info.

## **Do I include my partners or other shared assets?**

No. You will want to include only the **applicant owners'** assets when completing the form. Make any adjustments for the correct ownership percentage when filling out the module. See the "Tips for Individual Worksheets" on page 3.

## **I can't access the PNW created from my account?**

If you used the "Invite Owner to Submit PNW" button, they will need to click on the link that was emailed to them from denver@mwdbe.com and enter the password created. If that information is lost, they will need to delete the PNW and start again.

## **My application was returned for an error on my PNW, how do I edit it?**

1. Click the "Withdraw PNW" button from the PNW Screen.
2. Click the button to "Return to Edit Mode"
3. Resubmit your application

## **The PNW says 100% and everything is attached but still shows "Incomplete"?**

Make sure to click the "Mark Section Complete" button on the main PNW screen. See number 5b on page 2.

# Creating and Uploading PNW

## 1. Navigating the online module

### Certification Application: Main Summary

Help & Tools

Main Documents **PNW** Signature Submit Utilities Cert List

Cicada 3D design (tEST) THIS IS A TEST DBA This is a test account  
Type: New Application  
App #: 3352470

Status: **Incomplete**  
Started: 6/23/202

0% complete

Fill in each of the sections noted below. Once a section is completed, you can edit a completed section by clicking **Edit**. You can complete the sections in any order, and the system will save your information as you go. Once all sections are completed, your application will be complete and you will be able to sign and submit.

The Contact Person noted below is the only user authorized to access this application. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

Need Help?  
[User manual](#)  
[Sign up for a Training Class](#)

Access module here or in section below

### New Application Information

TYPE	New Application
CERTIFYING AGENCY	City and County of Denver
BUSINESS NAME	Cicada 3D design (tEST) THIS IS A TEST DBA This is a test account
CURRENT STATUS	<b>Incomplete</b>
APPLICATION NUMBER	3352470
DATE FOR DELETION	9/21/2024 (Extend)
CONTACT PERSON	Christopher Ortega (Add user not on list)

This is the assigned user for this New Application. To ensure security of the record, only YOU have access to this application. You must explicitly grant access by clicking the Utilities tab and adding a user to the Access List.

Owner MUST remember password and save email. Only they will have access.

## 2. Main PNW Screen

- All individual owners of this firm, whose ownership and control are relied upon for certification, must complete a Personal Net Worth Statement. Here are the steps to complete this application:
1. If you are an owner of the firm, click **Add PNW Statement** to begin the process.
  2. If you already have a complete, signed, and notarized statement from another owner, click **Add PNW Statement** to use the same form to enter the details.
  3. Invite other owners of the firm to self-submit their own Statement by clicking **Invite Owner to Submit PNW Statement**.

Invite Owner to Submit PNW Statement Add PNW Statement

## 3. Adding Owner Info

Follow the online instructions to add owner details and click the boxes to accept the agreements.

forward with the rest of the PNW Statement.

If you require assistance and would like to grant staff at the certifying agency or customer support access to view your PNW Statement, click the checkbox next to **Permit certifying organization staff and/or customer support representatives to view your PNW Statement prior to submission**. This will allow an authorized representative to provide you with assistance.

Access settings can be changed at a later time to add/remove access.

\* required entry

Owner's Name *	Han Solo	Owner's Business Phone *	720-123-9876
Owner's Email Address *	test_user@gmail.com		
Owner's Residence Address * (As reported to the IRS) City, State and Zip Code	1234 w fake street Denver, CO 80202	Owner's Residence Phone *	720-123-9876
Owner's Marital Status *	Single		
Spouse's Full Name			

Form Access & Security Settings

Permit certifying organization staff and/or customer support representatives to view PNW Statement prior to submission  Check only if assistance or customer support is needed. This can be changed at a later time to add/remove access.

Save Cancel

Gives DSBO access if you need help during the PNW process

# 4. Uploading PNW

**Personal Net Worth Statement** OMB APPROVAL NO: 2105-0588  
EXPIRATION DATE: (05/31/2027)

U.S. Department of Transportation

Application Number	163808	Application Type	DBE/ACDBE APPLICATION
Company's Legal Name	PRIMETIME COACHING	Application Contact	COACH PRIME
Owner's Full Name	HAN SOLO - (edit owner details)	PNW Statement #	22269

Show Instructions

94% complete

Almost Done!

The next step is to sign the PNW Statement. Click [View & Download Final PNW Statement for Signature](#) to access the completed form.

Step 1: [View & Download Final PNW Statement for Signature](#)

Step 2: [Attach Signed PNW Statement](#)

U.S. DOT regulations require that the PNW Statement be signed by the named owner. The form must therefore be printed, signed, and reattached in digital form to the application. Suitable "digital form" includes a high quality scanned PDF, JPG, or GIF format, or a high quality digital photo (most smartphones take a photo of sufficient quality). Please note that as a condition of your firm's application for certification, you are required to maintain the original document and any supporting materials. North Central Texas Regional Certification Agency may request to review these original documents during the site visit. If applicable, and reserves the right to inspect in person and/or request original documents and/or any supporting document at any time during the term of certification.

Customer Support Refresh Clear Form Delete

Assets	Amount & Worksheet Status	Liabilities	Amount & Worksheet Status
1. Cash and Cash Equivalents (checking and savings accounts, CDs etc.) (Worksheet 1)	\$5,000 Complete - <a href="#">Edit</a>	10. Mortgages on Real Estate/Other Than Primary Residence (Worksheet 10)	\$101,856 Complete - <a href="#">Edit</a>
2. Investment Accounts and Individual Securities (Worksheet 2)	\$5,000 Complete - <a href="#">Edit</a>	11. Loans on Life Insurance (Worksheet 11)	\$0 Complete - <a href="#">Edit</a>
3. Value of Your Ownership Interest in Real Estate, Excluding Primary Residence (Worksheet 3)	\$375,000 Complete - <a href="#">Edit</a>	12. Other Liabilities (Worksheet 12)	\$22,300 Complete - <a href="#">Edit</a>
4. Personal Property and Other Assets (Worksheet 4)	\$47,000 Complete - <a href="#">Edit</a>	Other (do NOT count towards any assets or liabilities)	
5. Ownership in Other Businesses (Worksheet 5)	\$8,000 Complete - <a href="#">Edit</a>	Retirement Accounts (Worksheet 13)	\$122,000 Complete - <a href="#">Edit</a>
6. Life Insurance (Cash Surrender Value) (Worksheet 6)	\$0 Complete - <a href="#">Edit</a>	Primary Residence (Worksheet 14)	\$643,000 Complete - <a href="#">Edit</a>
7. Amounts Owed to You (Worksheet 7)	\$0 Complete - <a href="#">Edit</a>		
8. Assets Held in Trust (Worksheet 8)	\$0 Complete - <a href="#">Edit</a>		
9. Assets Transferred to Related Parties Within the Past Two Years (Worksheet 9)	\$0 Complete - <a href="#">Edit</a>		
<b>Total Assets</b>	<b>\$440,000</b>	<b>Total Liabilities</b>	<b>\$124,156</b>

**Personal Net Worth: \$315,844**

All Fields must be filled out and highlighted green.

Then Step 2: Upload will appear

# 5. Final Steps

a.

**One More Step!**

To complete the process, click [Submit PNW Statement](#) to lock in the information and attachment.

Only you and the reviewing analyst at North Central Texas Regional Certification Agency will see this form (once the full application is submitted).

[Submit PNW Statement](#)

Attached Files:

[Module overview 20241009233317 1381.pdf](#) (PDF, 142.56 KB)

Attach More Documents Return to Edit View Final PNW Statement Refresh Delete Customer Support

Assets	Amount & Worksheet Status	Liabilities	Amount & Worksheet Status
1. Cash and Cash Equivalents (checking and savings accounts, CDs etc.) (Worksheet 1)	\$5,000 Complete - <a href="#">Edit</a>	10. Mortgages on Real Estate/Other Than Primary Residence (Worksheet 10)	\$101,856 Complete - <a href="#">Edit</a>

Once signed PNW is uploaded, click submit PNW button to finalize

b.

**Ownership percent saved.**

**Personal Net Worth Statement(s) for this application have been completed!**

You can mark the section as complete in preparation for submission if all qualifying owners are listed below.

Status: **Incomplete** - 1 statement(s) complete and pending lock-in.

If ALL individual owners of this firm, whose ownership and control are relied upon for certification, are listed below, click [Mark Section Complete](#) to finalize the list for submission. If any owners are missing, do not take this action.

All individual owners of this firm, whose ownership and control are relied upon for certification, must complete a Personal Net Worth Statement. There are multiple methods to add Statements to the application:

- If you are an owner of the firm, click [Add PNW Statement](#) to begin the process.
- If you already have a complete, signed, and notarized statement from another owner, click [Add PNW Statement](#) to use the online form to enter the details.
- Invite other owners of the firm to self-submit their own Statement by clicking [Invite Owner to Submit PNW Statement](#).

[Mark Section Complete](#)
[Invite Owner to Submit PNW Statement](#)
[Add PNW Statement](#)

Owner	Ownership Percent	Created By	Date Started	Date Completed	Actions
Han Solo	100	Coach Prime	10/9/2024	10/9/2024	<a href="#">View</a> <a href="#">Edit</a> <a href="#">Delete</a>
Total Ownership Listed: 100%		<a href="#">Save</a>			

2. If all owners are added, click mark section complete

1. Add more owners or enter ownership percentage. Mark "save".

# Tips for Individual Worksheets

## Worksheet 2: Investment Accounts

### Worksheet 2. Investment Accounts and Individual Securities (e.g. Brokerage and Custodial accounts, stocks, bonds)

#### INSTRUCTIONS FOR WORKSHEET

Enter all account details below, selecting the corresponding account type for each. If there are multiple accounts of the same type, use multiple lines. The total value is the fair market value minus any transaction fees and any tax and interest penalties that would apply if assets were accessed today. This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click "X" on the far left of the line. Once deleted, a line cannot be recovered. Fields marked with red asterisks (\*) are required. Incomplete required fields will be highlighted in pink. If there are no accounts to report, enter "NONE" in the first field in the first row and leave the rest of the row blank.

\* required entry

Account or Security Name and Number *	Account Type *	Value *
Robinhood brokerage	Brokerage	5000
Enter account or security name and number		Enter value
Enter account or security name and number		Enter value

Save and Return Save Draft and Enter More Lines Cancel

Ensure that you are only entering the applicant owner's sole owned or their share of investment accounts. If both names appear on a brokerage, divide value in half.

## Worksheet 3: Non-Primary Real Estate

### Worksheet 3. Real Estate Other than Primary Residence Worksheet 10. Mortgages on Real Estate Other Than Primary Residence

#### INSTRUCTIONS FOR WORKSHEET

Enter details of all real estate owned, including rental, vacation, commercial properties, personal property leased or rented for business purposes, farm properties, and other income-producing properties. Do not include primary residence. Please note that this section covers both the assets (Worksheet 3) and liabilities (Worksheet 10) for real estate other than primary residence. Report all assets at their current fair market values as of the statement date. Assessor's assessed value is not acceptable. Include assets held in a trust. This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click the "X" on the far left of the line. Once deleted, a line cannot be recovered. Fields marked with red asterisks (\*) are required. Incomplete required fields will be highlighted in pink. If there are no real estate assets to report, enter "NONE" in the first field in the first row and leave the rest of the row blank.

\* required entry

Type of Property *	Address *	Date Acquired *	Purchase Price *	Present Market Value *	Source of Market Valuation *	Names of all Mortgage Holders *	Loan Balance *
Rental	3456 W 56th Ave Westminster, CO 80301	5/21/2004	170000	375000	Zillow	Han Solo Leia Solo	101856
Enter type	Enter property address	mm/dd/yyyy	Enter amount	Enter value	Enter source	Enter names	Enter amount
Enter type	Enter property address	mm/dd/yyyy	Enter amount	Enter value	Enter source	Enter names	Enter amount

Save and Return Save Draft and Enter More Lines Cancel

Include only applicant owner's share of any additional properties.

Values above reflect 50% ownership.

## Worksheet 5: Other Business Interests

### Worksheet 5. Ownership in Other Business Investments (excluding applicant firm)

#### INSTRUCTIONS FOR WORKSHEET

Enter details of all other business investments in which you have ownership. This includes Sole Proprietorships, General Partnerships, Joint Ventures, Limited Liability Companies and Closely-held and Publicly Traded Corporations. Exclude the applicant business related to this application. This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click "X" on the far left of the line. Once deleted, a line cannot be recovered. Fields marked with red asterisks (\*) are required. Incomplete required fields will be highlighted in pink. If you do not have ownership on other business investments, enter "NONE" in the first field of the first row and leave the rest of the row blank.

\* required entry

Business Name *	Address *	Present Value *
Solo Ventures LLC	1234 W 56th St Westminster, CO 84593	8000
Enter business name	Enter business address	Enter value
Enter business name	Enter business address	Enter value

Save and Return Save Draft and Enter More Lines Cancel

Make sure you inspect your personal Tax Returns and include all other Schedule C's and business' listed the Schedule E. Add in the total and use the details box to add details on:

Ownership Percentage  
Value Spouse's Business  
(don't add to calculation)

This will help DSO make any necessary adjustments and avoid follow up questions

## Worksheet 12: Other Liabilities

Close

### Worksheet 12. Other Liabilities

#### INSTRUCTIONS FOR WORKSHEET

Itemize any other liabilities you have. Types of other liabilities may include: Loans on motor vehicles, loans secured by property other than real estate or vehicles, unpaid taxes (fixed in amount and currently due), and any other amount that you currently owe.

Only include your proportional share of the balance of a debt on which you share joint and severable liability with other primary debtors.

This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click the "X" on the far left of the line. Once deleted, a line cannot be recovered.

Fields marked with **red asterisks (\*)** are required. Incomplete required fields will be highlighted in pink.

If you do not have any other liabilities, select "NONE" in the first field's drop down of the first row and leave the rest of the row blank.

\* required entry

Type of Debt *	Description of Debt *	Creditor *	Amount of Liability (Balance) *
Loan on Motor Vehicle ▾	Honda Loan	Wells Fargo	2300
Any Other Amount, Not Rep. ▾	Credit Card Debit	Various	20000
▾	Enter description of debt	Enter creditor	Enter amount
▾	Enter description of debt	Enter creditor	Enter amount

Save and Return

Save Draft and Enter More Lines

Cancel

Include any other miscellaneous liabilities such as student loans, personal loans, credit card debit or any other business loans related to other businesses. Use the details to provide info.

Unpaid Taxes have to be actualized tax debit currently owed. Not future tax debits or estimated tax debits.

## Worksheets 13 & 14: Sections Excluded From Calculation

### Worksheet 13. Retirement Accounts

#### INSTRUCTIONS FOR WORKSHEET

Provide details on all retirement accounts. Retirement amounts will not count towards total Personal Net Worth and will therefore not appear on the PNW statement. However, retirement amounts must be entered here to complete Worksheet 13.

This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click the "X" on the far left of the line. Once deleted, a line cannot be recovered.

Fields marked with **red asterisks (\*)** are required. Incomplete required fields will be highlighted in pink.

If you do not have any retirement accounts, enter "NONE" in the first field of the first row and leave the rest of the row blank.

\* required entry

Account Name *	Value *
Simple IRA	122000
Enter account name	Enter value
Enter account name	Enter value

Save and Return

Save Draft and Enter More Lines

Cancel

### Worksheet 14. Primary Residence

#### INSTRUCTIONS FOR WORKSHEET

Provide details on primary residence. Primary residence amounts will not count towards total Personal Net Worth and will therefore not appear on the PNW statement. However, retirement amounts must be entered here to complete Worksheet 14.

This section is a tabulation that will initially appear with two blank lines. Fill them in with your financial information and save. Additional blank lines will appear to enter additional information. When finished, return to the summary page and continue to the next section; you can ignore any unused blank lines. To delete an entire line from a tabulation, click the "X" on the far left of the line. Once deleted, a line cannot be recovered.

Fields marked with **red asterisks (\*)** are required. Incomplete required fields will be highlighted in pink.

If you do not own your primary residence, enter "NONE" in the first field of the first row and leave the rest of the row blank.

\* required entry

Address *	Date Acquired *	Purchase Price *	Present Market Value *	Source of Market Valuation *
123 Fake St Denver, CO 80203	2/15/2000	189000	643000	Zillow

Save and Return

Save Draft

Cancel

Worksheets 13 & 14 are collected for informational purposes only and not calculated into PNW.



# Personal Net Worth Statement

As of 10/9/2024

This form is used by all participants in the U.S. Department of Transportation's Disadvantaged Business Enterprise (DBE) and Airport Concession DBE (ACDBE) Programs. Each individual owner of a firm applying to participate as a DBE or ACDBE, whose ownership and control are relied upon for DBE certification must complete this form. Each person signing this form authorizes the certifying agency to make inquiries as necessary to verify the accuracy of the statements made. The agency you apply to will use the information provided to determine whether an owner is economically disadvantaged as defined in the DBE program regulations 49 C.F.R. Parts 23 and 26. Return form to appropriate certifying agency, not U.S. DOT.

<b>Name</b>	Han Solo		
<b>Residence</b> (As reported to the IRS) Address City, State and Zip Code	2187 Wookie Way Denver, CO 80201		
<b>Company's Legal Name</b>	Primetime Coaching	<b>Phone:</b>	720-342-1143
<b>Marital Status:</b> <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married/Domestic Partnership		<b>Business Phone:</b>	720-913-1648
<b>Assets</b>	(Omit Cents)	<b>Liabilities</b>	(Omit Cents)
1. Cash and Cash Equivalents (checking and savings accounts, CDs etc.) (Complete Worksheet 1)	\$5,000	10. Mortgages on Real Estate Other Than Primary Residence (Complete Worksheet 10)	\$101,856
2. Investment Accounts and Individual Securities (Complete Worksheet 2)	\$5,000	11. Loans on Life Insurance (Complete Worksheet 11)	\$0
3. Value of Your Ownership Interest in Real Estate, Excluding Primary Residence (Complete Worksheet 3)	\$375,000	12. Other Liabilities (Complete Worksheet 12)	\$22,300
4. Personal Property and Other Assets (Complete Worksheet 4)	\$47,000	Amounts represent the applicant OWNER'S assets and liabilities. Any shared assets should be split by the applicant, DSBO won't make adjustments for shared assets.	
5. Ownership in Other Businesses (Complete Worksheet 5)	\$8,000		
6. Life Insurance (Cash Surrender Value) (Complete Worksheet 6)	\$0		
7. Amounts Owed to You (Complete Worksheet 7)	\$0		
8. Assets Held in Trust (Complete Worksheet 8)	\$0		
9. Assets Transferred to Related Parties Within the Past Two Years (Complete Worksheet 9)	\$0		
<b>Total Assets:</b>	<b>\$440,000</b>	<b>Total Liabilities:</b>	<b>\$124,156</b>

**Personal Net Worth: \$315,844**



# Worksheets

**Worksheet 1—List Cash and Cash Equivalents (checking or savings accounts CDs etc.) (Attach additional sheets as necessary)**

Cash/Account	Balance
Personal Balance	\$5,000
<i>Total</i>	
	<b>\$5,000</b>

Remember to divide any joint accounts based on ownership value.

**Worksheet 2—Investment Accounts and Bonds (Include IRAs, 401(k)s, 529 plans, mutual funds, and bonds)**

Account or Security Name and Number	Value
Robinhood brokerage (Brokerage)	\$5,000
<i>Total</i>	
	<b>\$5,000</b>

Applicant may divide brokerage accounts if the account is in both parties names.

**Worksheet 3—Real Estate Other than Primary Residence**

	Property 1	Property 2	Property 3
Type of Property	Rental		
Address	3456 W 56th Ave Westminster, CO 80301		
Date Acquired	5/21/2004		
Purchase Price	\$170,000		
Present Market Value	\$375,000		
Source of Market Valuation	Zillow		
<i>Total</i>			<b>\$375,000</b>

Any properties owned under an LLC appearing on your schedule E can be added here or worksheet 5

**Worksheet 4—Personal Property and Other Assets**

Type of Property or Asset	Is this asset insured?	Total Present Value
Vehicles (e.g., cars, trucks, recreational vehicles, motorcycles, boats, etc.) and titled in your name or of which you are the primary operator. (Itemize)		
Honda	Yes	\$12,000
Household Property (total value)		
Household furniture and Goods	Yes	\$5,000
Artwork (total value)		
None		
Jewelry (total value)		

Omit leased vehicles or those owned by the company. Divide the value of assets based on individual ownership or split marital asset amounts.



rings and watches	Yes	\$30,000
Other collectables (total value)		
None		
Amounts owed to you (e.g., loans to others, including companies) (Itemize)		
See Worksheet 7		
Assets subject to the two-year transfer rule (see 49 CFR 26.68 (c)(7)(9))		
See Worksheet 9		
Other (e.g., livestock, farm equipment, greenhouse)		
None		
<i>Total</i>		<b>\$47,000</b>

**Worksheet 5—Ownership in Other Business Investments (excluding applicant firm)**

	Business 1	Business 2	Business 3	Business 4
Business Name	Solo Ventures LLC			
Address	1234 W 56th St Westminster, CO 84593			
Value	\$8,000			

Any additional Schedule C's or K1's appearing on applicant's Schedule E. Estimated value based on Assets - Liabilities on balance sheet. Real Estate LLC is Value - Mortgage. Split along ownership percentage. Example reflects 50% ownership of Solo Ventures.

**Worksheet 6—Life Insurance (do not list term life insurance)**

Policy	Insurance Company	Cash Surrender Amount
NONE		
<i>Total</i>		<b>\$0</b>

**Worksheet 7—Amounts Owed to You (loans to other individuals and entities including applicant firm)**

Debtor	Description	Balance
NONE		
<i>Total</i>		<b>\$0</b>

**Worksheet 8—Assets Held in Trust**

Trust Name	Description/Additional Information	Value
NONE		
<i>Total</i>		<b>\$0</b>

Description should include who the beneficiary is and the type of trust.

**Worksheet 9—Assets Transferred to Related Parties Within the Past Two Years**

Asset	Description	Value
NONE		
<i>Total</i>		<b>\$0</b>

**Worksheet 10—Mortgages on Real Estate Other Than Primary Residence**

	Property 1	Property 2	Property 3
Type of Property	<b>Rental</b>		
Address	<b>3456 W 56th Ave Westminster, CO 80301</b>		
Name of all Mortgage Holders	<b>Han Solo Leia Solo</b>		
Loan Balance	<b>\$101,856</b>		

Add any additional real estate property here whether owned individually or through an LLC.

Total **\$101,856**

**Worksheet 11—Loan on Life Insurance (do not list term life insurance)**

Policy	Insurance Company	Loan Amount
<b>NONE</b>		

Total **\$0**

**Worksheet 12—Other Liabilities**

Type of Debt	Creditor	Amount of Liability (Balance)
Loans on Motor Vehicles (itemize)		
<b>Honda Loan</b>	<b>Wells Fargo</b>	<b>\$2,300</b>
Loans Secured by Property Other Than Real Estate or Vehicles		
<b>None</b>		
Unpaid Taxes (fixed in amount and currently due)		
<b>None</b>		
Any Other Amount, Not Reported Above, That You Currently Owe (itemize and describe)		
<b>Credit Card Debit</b>	<b>Various</b>	<b>\$20,000</b>

Total **\$22,300**

**Worksheet 13—Retirement Accounts**

Account Name	Value
<b>Simple IRA</b>	<b>\$122,000</b>

Total **\$122,000**

**Worksheet 14—Primary Residence**

Worksheets for informational purposes only, DON'T add to calculation.

Address	<b>1234 Pine St Denver, CO 80203</b>
Date Acquired	<b>2/15/2000</b>
Purchase Price	<b>\$189,000</b>

Market Value	\$643,000
Source of Market Valuation	Zillow

## Declaration

I declare under penalty of perjury that the information provided in this personal net worth statement and supporting documents is complete, true and correct. I declare that no assets have been transferred to any beneficiary for less than fair market value in the last two years. I recognize that the information submitted in this application is for the purpose of inducing certification approval by a government agency. I understand that a government agency may, by means it deems appropriate, determine the accuracy and truth of the statements in the application and this personal net worth statement, and I authorize such agency to contact any entity named in the application or this personal financial statement, including the named banking institutions, credit agencies, contractors, clients, and other certifying agencies for the purpose of verifying the information supplied and determining the named firm's eligibility. I acknowledge and agree that any misrepresentations in this application or in records pertaining to a contract or subcontract will be grounds for terminating any contract or subcontract which may be awarded; denial or revocation of certification; suspension and debarment; and for initiating action under federal and/or state law concerning false statement, fraud or other applicable offenses.



Signature (DBE/ACDBE Owner)

7/31/24

Date

PNW's no longer need to be notarized only signed.

SAMPLE