



POSTING IS REQUIRED

Classification Notice No. 1724

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: July 8, 2022
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Director Purchasing and Purchasing Manager.

General Services requested a review of the pay grades for the Director Purchasing and Purchasing Manager classifications. It is recommended to increase the pay grade for Director Purchasing from EX-14 to EX-15 and Purchasing Manager from EX-12 to EX-13.

PAY GRADE AND RANGE CHANGES

<u>Job Code</u>	<u>Classification Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
CA2766	Director Purchasing	EX-14 (\$91,816-121,656-151,496)	EX-15 (\$99,162-131,389-163,617)
CA0722	Purchasing Manager	EX-12 (\$78,718-104,301-129,885)	EX-13 (\$85,015-112,645-140,275)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, July 21, 2022**. Please include a contact name and phone number so that we may respond directly.

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