



**POSTING IS REQUIRED**

**Classification Notice No. 1752**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** January 27, 2023  
**Subject:** Proposed Changes to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by abolishing various classifications from the city’s classification structure.**

The below classifications are recommended for abolishment. These classifications are currently vacant and are no longer being used by city agencies due to lack of organizational structure or work that would support these classification concepts.

**CLASSIFICATION ABOLISHMENTS**

<u>Job Code</u>	<u>Classification Title</u>
CA1723	Workforce Development Advisor Senior
CA3015	Onboarding Supervisor
CI1667	IT Technical Writer
CN1922	Fingerprint Identification Clerk
CV2351	Motor Vehicle Supervisor
LA2557	Publication Manager
CA0963	Recreation Manager
DA2297	Research Supervisor
DL1180	Legal Research Assistant
CA2459	Utilization Management Specialist
CA2460	Utilization Management Specialist Lead
CA2831	Team Decision Making Facilitator
CA2832	Team Decision Making Facilitator Lead

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, February 9, 2023**. Please include a contact name and phone number so that we may respond directly.

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