



POSTING IS REQUIRED

Classification Notice No. 1756

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: February 3, 2023
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating one classification called Public Safety Program Manager.

The Office of Human Resources Classification and Compensation Division was requested by the Department of Safety to create a new classification, Public Safety Program Manager. The Public Safety Program Manager will manage large, complex programs as well as large-scale, high-profile, high-priority projects that are integrated within the criminal justice and emergency response systems of the Department of Safety. This classification involves similar work responsibilities as the Aviation Program Manager at the Denver International Airport (DEN) as well as the Denver Transportation and Infrastructure (DOTI) Infrastructure Program Manager but entails different minimum qualifications that reflect the requirements of the Department of Safety. The pay grade assignment is proposed to be the same as DEN's Aviation Program Manager at pay grade EX-16.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Proposed Class Title</u>	<u>Proposed Pay Grade & Range</u>
CN3417	Public Safety Program Manager	EX-16 (\$107,319 - \$144,880 - \$182,442)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, February 16, 2023**. Please include a contact name and phone number so that we may respond directly.

Office of Human Resources
201 W. Colfax Ave. Dept. 412 | Denver, CO 80202
p: 720.913.5751 | f: 720.913.5720
www.denvergov.org/humanresources