



POSTING IS REQUIRED

Classification Notice No. 1759

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: February 10, 2023
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating one classification called HR Classification and Compensation Supervisor.

The Office of Human Resources is requesting a new classification, HR Classification and Compensation Supervisor. The new classification will supervise Classification and Compensation Analysts and their administration of the classification and pay plan within this growing OHR division. It is proposed to assign this Supervisor classification to pay grade EX-13 based on internal alignment with other human resources classifications.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Proposed Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CA3423	HR Classification and Compensation Supervisor	EX-13 (\$85,015-\$112,645-\$140,275)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, February 23, 2023**. Please include a contact name and phone number so that we may respond directly.

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