



**POSTING IS REQUIRED**

**Classification Notice No. 1762**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** March 10, 2023  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by creating one classification called Labor Compliance Supervisor.**

At the request of the Auditor’s Office, it is proposed to create a new classification, Labor Compliance Supervisor. This new classification will be used to supervise a team within the Denver Labor Division responsible for labor, wage, and hourly enforcement. This new classification will add a supervisory level to the existing Labor Compliance classification series while providing additional career growth opportunities for existing staff. The proposed pay grade is based on a relationship to other existing classifications.

**NEW CLASSIFICATION**

| <u>Job Code</u> | <u>Proposed Classification Title</u> | <u>Proposed Pay Grade &amp; Range</u>   |
|-----------------|--------------------------------------|---|
| CA3425          | Labor Compliance Supervisor          | EX-12 (\$80,371- \$106,491 - \$132,612) |

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, March 23, 2023**. Please include a contact name and phone number so that we may respond directly.

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