



POSTING IS REQUIRED

Classification Notice No. 1797

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: October 6, 2023
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of the Court Executive.

Denver County Court has requested a review of its Court Executive classification, which is the highest executive leadership position reporting to the Presiding Judge. It is proposed to align its pay grade with the EX-20 Deputy Manager classification which represents comparable types of duties and responsibilities as well as comparable level of authority.

PAY GRADE CHANGES

<u>Job Code & Classification Title</u>	<u>Current Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
CA3214 Court Executive	EX-19 (\$135,190-182,507-229,823)	EX-20 (\$146,005-197,107-248,209)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, October 19, 2023**. Please include a contact name and phone number so that we may respond directly.

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311 | DENVERGOV.ORG | DENVER 8 TV