



POSTING IS REQUIRED

Classification Notice No. 1799

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: October 20, 2023
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of the Traffic Signs and Markings Inspector.

The Traffic Operations Technician I and II pay grades were adjusted during the Equipment Operator study, and the Traffic Signs and Markings Inspector classification should have been adjusted along with these classifications. The Office of Human Resources (OHR) standard practice is to place an Inspector classification one (1) pay grade higher than the highest classification in a series for which it is performing inspection work. Because of this, it is recommended to change the pay grade of the Traffic Signs and Markings Inspector from NE-11 to NE-12.

PAY GRADE CHANGE

<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>	<u>Proposed Pay Grade & Range</u>
Traffic Signs and Markings Inspector	NE-11 (\$22.16 - \$27.70 – \$33.24)	NE-12 (\$23.48 - \$29.35 - \$35.22)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, November 2, 2023**. Please include a contact name and phone number so that we may respond directly.

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