



POSTING IS REQUIRED

Classification Notice No. 1808

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: March 8, 2024
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Airport Operations Director, and abolishing Airside Operations Director, Aviation Security Director, and Aviation Operations Director.

Denver International Airport (DEN) Airport Operations has requested a new classification to allow management flexibility and to better align with the division’s airport contract and security operations. The proposed new classification is Airport Operations Director, proposed to be at pay grade EX-17. This new classification will combine the duties of and therefore replace three existing EX-17 classifications which are proposed to be abolished: Aviation Security Director, Airside Operations Director, and Aviation Operations Director.

NEW CLASSIFICATION

<u>Job Code & Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CA3477 Airport Operations Director	EX-17 (\$119,033-\$1690,695-\$202,356)

ABOLISHED CLASSIFICATIONS

<u>Job Code & Classification Title</u>	<u>Current Pay Grade & Range</u>
CA2757 Airside Operations Director	EX-17 (\$119,033-\$160,695-\$202,356)
CA2760 Aviation Security Director	EX-17 (\$119,033-\$160,695-\$202,356)
CA2822 Aviation Operations Director	EX-17 (\$119,033-\$160,695-\$202,356)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, March 21, 2024**. Please include a contact name and phone number so that we may respond directly.

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