



**POSTING IS REQUIRED**

**Classification Notice No. 1813**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** April 19, 2024  
**Subject:** Proposed Changes to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the pay grade and range of the Maintenance Control Supervisor.**

Denver International Airport has requested to change its Maintenance Control Supervisor job classification from exempt to non-exempt. This first level supervisor classification oversees various maintenance activities and staff on a 24/7 and 365 days a year basis at the airport. These first level supervisors are required to work overtime during snow removal, incident management, and emergency management situations. This classification is currently only used by the airport and this change will not impact any other job classifications.

**PAY GRADE AND RANGE CHANGES**

<b><u>Current Classification Title</u></b>	<b><u>Current Pay Grade &amp; Range</u></b>	<b><u>Proposed Pay Grade &amp; Range</u></b>
Maintenance Control Supervisor	EX-07 (\$56,176-\$74,433-\$92,690)	NE-15 (\$28.16-\$35.91-\$43.65)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, May 02, 2024**. Please include a contact name and phone number so that we may respond directly.