



POSTING IS REQUIRED

Classification Notice No. 1818

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: June 7, 2024
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Library Supervisor.

Denver Public Library requested a new classification that would be responsible for supervising professional librarians and library support staff engaged in overseeing library collections, reference and advisory services, customer services, community outreach, and technical computer access and support within the central library. It is proposed to assign EX-10 pay grade/range because its duties and responsibilities are similar to the Library’s EX-10 Library Branch Supervisor classification, whose duties are performed at the branch locations whereas this new classification’s duties are to be performed at the central location.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
LA3486	Library Supervisor	EX-10 (\$70,765-\$93,764-\$116,762)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, June 20, 2024**. Please include a contact name and phone number so that we may respond directly.