



POSTING IS REQUIRED

Classification Notice No. 1829

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: August 30, 2024
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Data Analytics Staff.

The Office of Human Resources conducted a review to identify any job classifications that may be missing from a classification series. Per this review, it is proposed to create a new entry level data analytics classification. Data analytics fulfills data requests by extracting data from key business systems, develops analytics, and conducts data modeling. The current Data Analytics series, which is heavily utilized throughout the city, is comprised of Associate, Senior, Specialist, Lead, and Supervisor classifications. To further this career path at the entry-level, a Staff classification is being added to the Data Analytics series. Based on a review of market data, it is proposed to assign a pay grade of EX-07 to this new classification.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CD3491	Data Analytics Staff	EX-07 (\$56,176-\$74,433-\$92,690)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, September 12, 2024**. Please include a contact name and phone number so that we may respond directly.