



**POSTING IS REQUIRED**

**Classification Notice No. 1862**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** May 2, 2025  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the pay grades of the Personal Property Appraiser I, II and III, and Personal Property Appraiser Supervisor.**

The Department of Finance’s Assessor’s Office has requested that the Office of Human Resources review the pay grades and pay ranges assigned to the Personal Property Appraiser classifications due to high turnover in this series. Based on a review of market data, it is recommended to align the pay grades of the series with market.

**PAY GRADE CHANGES**

<u>Classification Title</u>	<u>Current Pay Grade &amp; Range</u>	<u>Proposed Pay Grade &amp; Range</u>
Personal Property Appraiser I	NE-09 (\$20.76-\$25.95-\$31.14)	NE-14 (\$27.24-\$34.73-\$42.22)
Personal Property Appraiser II	NE-11 (\$23.33-\$29.16-\$35.00)	NE-15 (\$28.87-\$36.81-\$44.75)
Personal Property Appraiser III	NE-12 (\$24.71-\$30.89-\$37.07)	NE-16 (\$30.60-\$39.01-\$47.43)
Personal Property Appraiser Supervisor	EX-09 (\$67,161-\$88,988-\$110,816)	EX-10 (\$72,534-\$96,108-\$119,681)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, May 15, 2025**. Please include a contact name and phone number so that we may respond directly.