



POSTING IS REQUIRED

Classification Notice No. 1864

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: June 13, 2025
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Criminal Investigator Supervisor.

The District Attorney’s Office requested a new classification, Criminal Investigator Supervisor. The Criminal Investigator classification analyzes data to determine probable criminal law violations, case validity and the course of an investigation; prepares preliminary witness/suspect lists; gathers evidence, and documents findings in reports. The Criminal Investigator Supervisor performs supervisory duties as delegated by the Chief Investigator, monitors investigator caseloads, and serves as proxy in the Chief Investigator’s absence. The recommended pay grade is internally aligned with the Criminal Investigator classification.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CL3541	Criminal Investigator Supervisor	NE-22 (\$43.41-\$55.35-\$67.28)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, June 26, 2025**. Please include a contact name and phone number so that we may respond directly.