



POSTING IS REQUIRED

Classification Notice No. 1865

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: June 13, 2025
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Aviation Security Badging Supervisor.

Denver International Airport has requested that the Office of Human Resources create a new Aviation Security Badging Supervisor classification. The Aviation Security Badging Supervisor classification will complete the Aviation Security Badging series, which includes Aviation Badging Security Agent and Aviation Badging Security Agent Lead classifications. The proposed pay grade aligns with that of Operational Supervisor I due to a similarity of duties and responsibilities, the primary difference being that this job classification will specifically supervise the Aviation Badging Security Agents and Lead Agents within the airport’s Security Badging Center.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CX3554	Aviation Security Badging Supervisor	EX-07 (\$58,656-\$77,719-\$96,782)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, June 26, 2025**. Please include a contact name and phone number so that we may respond directly.