



POSTING IS REQUIRED

Classification Notice No. 1881

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: March 13, 2026
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Parking and Speed Citation Technician and abolishing County Court Parking Magistrate.

The Right of Way Enforcement (ROWE) division of Department of Transportation and Infrastructure (DOTI) is requesting a new classification called Parking and Speed Citation Technician. This position reviews, evaluates, and investigates parking and speeding citations including reviewing complaints, researching violations utilizing city software programs, and making determinations of validity of citations in accordance with city ordinances and policies. These will be new positions for DOTI in 2026 that will replace the County Court Parking Magistrate program that was eliminated in 2025. Additionally, this new classification will provide career growth opportunities to existing employees. It is recommended to set the pay grade at NE-12 which establishes internal equity with other comparable classifications in DOTI. OHR is also recommending to abolish the County Court Parking Magistrate.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CC3584	Parking and Speed Citation Technician	NE-12 (\$25.30-\$31.63-\$37.96)

ABOLISHMENT

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CL1868	County Court Parking Magistrate	NE-14 (\$27.89-\$35.56-\$43.23)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on Thursday, March 26, 2026. Please include a contact name and phone number so that we may respond directly.

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