



POSTING IS REQUIRED

Classification Notice No. 1884

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: February 13, 2026
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Deputy City Librarian.

The Denver Public Library has requested the Office of Human Resources to create a new deputy level classification to act as second in command in providing strategic leadership over all library operations and public services. The Denver Public Library has a City Librarian as the appointing authority over the organization and uses Executive level classifications to oversee financial, information technology, marketing, and human resources. Since library operations and public services represent the bulk or 80% of the organization, it is necessary to create a deputy level classification as a step above the Executive level classification in overseeing the majority of the library. The City Librarian is compensated at the EX-20 pay grade, it is proposed that the Deputy City Librarian be compensated at the EX-19 pay grade, and the Executive level classification is compensated at the EX-18 pay grade.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
LQ3583	Deputy City Librarian	EX-19 (\$145,727-\$196,732-\$247,737)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on Thursday, February 26, 2026. Please include a contact name and phone number so that we may respond directly.