



POSTING IS REQUIRED

Classification Notice No. 1888

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: February 20, 2026
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Airport Safety Simulator Trainer.

Denver International Airport has requested that the Office of Human Resources create a new classification for the Airport Safety Trainer division. The airport is implementing a simulator training program this year, and this new specialized classification, Airport Safety Simulator Trainer, will perform duties focused on coordinating the implementation of the simulator training program, ongoing support, and maintaining the simulator program at Denver International Airport. The proposed pay grade is based on an internal pay relationship to other training classifications.

NEW CLASSIFICATION

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CA3591	Airport Safety Simulator Trainer	NE-19 (\$37.32-\$47.59-\$57.85)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on Thursday, March 5, 2026. Please include a contact name and phone number so that we may respond directly.