



POSTING IS REQUIRED

Classification Notice No. 1889

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: March 6, 2026
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating new classifications of Landside Operations Officer and Landside Operations Supervisor, and abolishing Landside Service Agent I, Landside Service Agent II and Landside Service Supervisor.

Denver International Airport has requested the Office of Human Resources to create two new classifications; Landside Operations Officer and Landside Operations Supervisor. These new classifications will modernize and better align the duties and qualifications of positions in the Parking and Ground Transportation division. As part of these changes, the existing Landside Service series will be abolished. The new Airport Landside Operations Officer and Supervisor classifications will ensure their work is properly classified and provides equity across the organization with the Terminal Operations Officers and Supervisors, who perform a comparable level of work at DEN.

The Landside Operations Officer has oversight of the parking and commercial transportation segments of Landside Operations. It is proposed that this classification pay grade will be NE-17 which is a pay relationship with the (CX2804) Terminal Operations Officers.

The Landside Operations Supervisor supervises the public parking and commercial transportation segments of Landside Operations. It is proposed that this classification pay grade will be NE-20 which is a pay relationship to the (CX2807) Terminal Operations Supervisors.

NEW CLASSIFICATIONS

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CX3592	Landside Operations Officer	NE-17 (\$33.22-\$42.35-\$51.49)
CX3593	Landside Operations Supervisor	NE-20 (\$39.56-\$50.44-\$61.32)

ABOLISHMENTS

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range</u>
CN2289	Landside Service Agent I	NE-08 (\$20.06-\$25.08-\$30.10)
CN1942	Landside Service Agent II	NE-11 (\$23.89-\$29.86-\$35.84)
CN1944	Landside Service Supervisor	EX-07 (\$60,064-\$79,584-\$99,105)

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Public Notice of Changes

The scheduled time for the public hearing is Thursday, March 19, 2026, at 9:00 AM in the Webb Municipal Building, Career Service Hearings Office on the 1st floor, located at 201 West Colfax Avenue, Denver, CO 80202.

If anyone wishes to submit written comments to the Board on this proposal, please submit them by no later than noon (12:00 p.m.) on Monday, March 16, 2026:

Sheilla Thomas, Executive Assistant III
Office of Human Resources
(720) 337-6181
sheilla.thomas@denvergov.org

If anyone wishes to be heard by the Board on this proposal, please submit your name and phone number by no later than noon (12:00 p.m.) on Monday, March 16, 2026 to sheilla.thomas@denvergov.org

If you have any questions about this proposal, please submit them in writing to sheilla.thomas@denvergov.org by noon (12 p.m.) on Wednesday, March 18, 2026. Please include a contact name and phone number so that we may respond to your question directly.

Career Service Rule 7-37 Effective Dates, Section A: If it is determined that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto. Provisional classifications resulting from changes to the classification and pay plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.