



PROJECT ADDRESS: _____

APPLICANT NAME & COMPANY: _____

APPLICANT EMAIL ADDRESS: _____

PHONE NUMBER (INCLUDING AREA CODE): _____

All applications must include:

- This completed form signed by the applicant, and the application checklist (3 pages in total)
- A photo of the building from the street(s)
- Photos of the side(s) of the building where the work is proposed.
- Additional submittal requirements are indicated for each review type below.

Reroofing (same material as existing only)

Existing material and color: _____

Proposed roofing product (brand, model and color): _____

Provide the following:

- The manufacturer’s cut sheet or product information for the roofing product.

Replacing existing fencing or adding new fencing

Existing materials and height: _____

Proposed materials and height: _____

Provide the following:

- A dimensioned site plan indicating existing fencing that will be retained, and any proposed fencing.
- A dimensioned elevation of proposed fencing, labeled with all materials.
- For a proposed rear-yard fence over 6’ but less than 8’ in height, provide contextual photographs from at least three neighboring properties. These photographs must clearly show a measuring tape placed against the fence with the full measurement visible to demonstrate that the fences taller than 6’ are common in the neighborhood.

Installing 1-2 new flat-profile skylights on a side or rear roof

Provide the following:

- A dimensioned roof plan indicating skylight location(s) and size(s)
- Manufacturer’s cut sheet of proposed skylight(s) including curb height



HVAC replacement or new installation

Existing dimensions (length, width, height): _____

Proposed dimensions (length, width, height): _____

Provide the following:

- A dimensioned site plan or roof plan indicating the location of HVAC unit(s)
- Manufacturer’s cut sheet with exact model indicated
- An elevation drawing or marked up exterior photograph showing location of unit(s) and all line sets or other associated elements.

Simple exterior mechanical work, such as vents, louvers, or additional line sets

Proposed dimensions (length, width, height): _____

Provide the following:

- An elevation drawing or marked up exterior photograph showing location of vents, louvers, new line sets or other associated elements.

Simple exterior electrical work at the rear of the building

Provide the following:

- An elevation drawing or marked up exterior photograph showing location of proposed electrical work, all conduit, or other associated elements.

Installing rear-yard sheds not on foundations (less than 100 sq. ft.)

Proposed dimensions (length, width, height): _____

Provide the following:

- A dimensioned site plan indicating shed location
- Dimensioned elevation drawings of shed labeled indicating all materials. If shed is pre-fabricated, the manufacturer’s product images indicating dimensions and materials is sufficient.

Replacing or installing new rear-yard ground level decks

Existing materials and dimensions of deck: _____

Proposed materials and dimensions of deck: _____

Provide the following:

- A dimensioned site plan indicating deck location
- A dimensioned plan and elevation view of the deck labeled with all materials

Description of Project Scope (required for all proposed work):

Submittal Instructions:

- Email all application materials to landmark@denvergov.org with the property address in the subject line. File size must not exceed 25mb combined. Do not send file sharing links.

By signing below, I attest that no additional exterior work or window replacement will occur under this application.

Name _____ Date _____

Please note: some applications may require further review. Landmark staff will contact applicant when these situations arise.