PRE-BID MEETING AGENDA

PROJECT NAME: 2023 CITYWIDE CONCRETE SPOT REPAIR

MEETING DATE: February 7, 2023
CITY PROJECT NO.: 202366349
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 401 097 96# or join via Microsoft Teams
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Finch Pluto
   c. DSBO Representative – Celina Martinez
   d. Auditor’s Office/Prevailing Wage – Luis Osorio Jimenez
   e. Treasury – Yanina Zhovmiruk
   f. Prequalification – Krystal Guerra

II. DSBO (Celina Martinez)
   a. Participation – 30% SBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Required Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to SBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (Luis Osorio Jimenez)
   a. Prevailing Wage Rates – HIGHWAY CONSTRUCTION PROJECTS
   b. Last Section of the Bid Documents Package

IV. Treasury (Yanina Zhovmiruk)
   a. Instructions to Bidders (Section IB-24) – page BDP-9
   b. General Tax Information Booklet

V. Risk Management
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-48.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation) plus Builder’s Risk or Installation Floater.
   c. Insurance requirements are non-negotiable.
VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1F(3) Concrete Sidewalk, Curb, Gutter and ADA Ramps at or above the $1,500,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.
   c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #8371575). Click here to view QuestCDN VBid Bidder Instructions
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via Quest.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16.
   k. Important Dates:
      1. Question Deadline – February 16, 2023 no later than 2:00 p.m.. Must send to doti.procurement@denvergov.org.
      2. Bids Due – March 9, 2023 by 11:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Finch Pluto)
   Removal and replacement of deficient concrete curbs, gutters, sidewalk panels, valley gutters, concrete streets, and alley pavement. Also includes asphalt pavement and landscaping/irrigation resolution. Potential work locations are generated from on-going citizen complaints and are not scoped at the time of bidding.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.