

PRE-BID MEETING AGENDA

PROJECT NAME: 2024 CITYWIDE ADA RAMP & CONCRETE REPAIR B

MEETING DATE: January 30, 2024

CITY PROJECT NO.: 202472080

MEETING TIME: 1:00 p.m.

MEETING LOCATION: Phone: (720) 388-6219 / Conference ID: 199 989 271# or join via [Microsoft Teams](#)

PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Tricia Ortega
- b. DOTI Project Manager – Bryce Miller
- c. DSBO Representative – Alisha Elliot
- d. Auditor’s Office/Prevailing Wage
- e. Treasury – Yanina Zhovmiruk
- f. Risk Management
- g. Prequalification – Krystal Guerra

II. DSBO (Alisha Elliot)

- a. Participation - 30% SBE
- b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-11
- c. Required Forms to be returned with bid:
 - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
 - Commitment to SBE Participation – page BF-13
 - Letter of Intent – page BF-14

II. [Auditor’s Office](#)

- a. Prevailing Wage Rates – Highway Construction Wages
- b. Last Section of the Bid Documents Package

III. [Treasury](#) (Yanina Zhovmiruk)

- a. Instructions to Bidders (Section IB-24) – page BDP-9

IV. Risk Management

- a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-48.
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*) plus Builder’s Risk or Installation Floater.
- c. Insurance requirements are non-negotiable.

V. Prequalification (Krystal Guerra)

- a. Each bidder must be prequalified in category **1F(3) Concrete Sidewalk, Cub, Gutter and ADA Ramps at or above the \$3,000,000.00 monetary level.**

City and County of Denver Department of Transportation & Infrastructure
Office of the Executive Director
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www.denvergov.org/doti
Phone: 720-865-8630



- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VI. Contract Administration (Tricia Ortega)

- a. Bid Package is available on QuestCDN for \$15.00 (eBid #8917654). [Click here to view QuestCDN VBid Bidder Instructions](#)
- b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2.
- g. When completing the Bid Worksheet in QuestCDN, do not round prices.
- h. Bid Form Submittal Package should be in order when submitted via QuestCDN.
- i. **Important Dates:**
 - 1. **Question Deadline – February 15, 2024 no later than 1:00 p.m.** Must send questions to doti.procurement@denvergov.org.
 - 2. **Bids Due – February 27, 2024 by 1:00 p.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.**
- j. Bid for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
- k. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VII. Project Overview (Bryce Miller)

The work will consist of removal of deficient concrete ADA ramps, curbs, gutters, sidewalk panels, valley gutters, concrete streets, and alley pavement. The concrete will be replaced to restore the structure to its original condition. If the asphalt pavement is damaged during construction the surrounding area will be removed and replaced with new asphalt. If landscaping and/or sprinklers are damaged during construction, they will be replaced. The work includes hauling and disposal of material removed.

- VIII. Q & A** - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.